



Five Preparedness Missions of Safe Schools Planning: PROTECTION

District _____

School _____

Date _____

Large School Example - ICS Team

Role in ICS	Name	Position	E-mail	Office Phone	Cell Phone or Alternate	Home Phone
SCHOOL/SITE INCIDENT COMMANDER						
Alternate						
PIO (District)						
Alternate						
Safety Coordinator						
Alternate						
Planning Leader (or district personnel)						
Alternate						
Finance Leader (or district personnel)						
Alternate						
OPERATIONS TEAM LEADER						
Alternate						
Emergency Medical Coordinator (nurse)						
Alternate						
Student & Staff Communication Coordinator (Assist, Principal, Psych, Social Worker, Counselor)						
Alternate						
Student Care & Recovery Coordinator (Psych, Social Worker, Counselor)						
Alternate						
Student Supervision						



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Coordinator (Assist. Principal, Dean, Security, Teacher)						
Alternate						
Student/Parent Reunion Coordinator (Office Personnel)						
Alternate						
<i>Possible Additional Role(s):</i>						
Translation/Cultural Mediator Coordinator						
LOGISTICS TEAM LEADER						
Alternate						
Facilities Coordinator (Building Engineer)						
Alternate						
Supplies & Equipment Coordinator (Office Personnel)						
Alternate						
Transportation Coordinator (Assist. Principal)						
Alternate						
Food & Water Coordinator (Office Personnel, Cafeteria Staff)						
Alternate						
<i>Possible additional role(s):</i>						
Staff & Community Volunteer Assignment Coordinator						

Note: It is suggested by SB 08-181 that team members are trained in: IS-100.SCa: An Introduction to ICS for Schools