

Indirect Rate Cost Certification Form for Agencies Using the 10% de minimus Rate

Agencies wishing to use the 10% de minimus rate for indirect costs must certify that they have NEVER had a negotiated federal cost rate and that they will apply the rate to all of their federal grants, not just the federal grant received from the Office for Victims Programs.

Using the 10% de minimus rate requires a clear understanding of how to calculate the rate. Basic information about calculating the 10% rate is included in our instructions and in *2 CFR 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements* (Uniform Guidance). Agencies should consider consulting a financial professional who is knowledgeable about this new federal requirement before deciding whether to request this budget item. Most agencies find it easier to request a pro-rated amount of direct expenses (e.g. a pro-rated amount of salaries, supplies & operating, etc.) and include this in their grant request.



CERTIFICATION FOR USING THE 10% DE MINIMUS INDIRECT RATE

Agency _____

- My agency intends to use the 10% de minimus indirect rate. I certify that my agency has NEVER had a negotiated federal indirect rate, and
- I certify that I will apply this rate to each of the federal grants my agency receives, and not just to the federal grant received by the Office for Victims Programs (OVP) at the Division of Criminal Justice (DCJ).

Signing Authority/Authorized Official

Date

Submit this form via mail to: Office for Victims Programs, 700 Kipling Street, Suite 1000, Denver, CO 80215.