

Instructions for Denied Applicants

If the Crime Victim Services Advisory Board recommends denial of a grant application, applicants can accept this decision or they have the opportunity to request that the Board reconsider its recommendation. Listed below are step by step instructions on how to either accept the board's decision or request reconsideration of the board's decision. You will need to follow these instructions for every application you submitted that was denied.

1. Log in to the COGMS system and enter your user name and password:
<https://g3.state.co.us/grantium/frontOffice.jsf>. (If you have forgotten your user name and password, contact Kathy Holland at OVP at Kathryn.holland@state.co.us or 303-239-4395).
2. Click **Submissions** on the left menu bar. You will see a list of all of your projects. Click on the yellow folder icon next to the project name that says **Funding Results and Final Application** in the Funding Opportunity Name/Step Name column.

Front Office Logout Help

Applicant: DCJ_CVS_UAT_PublicGovt (59110046)

[Hide Filters] [Clear Filters]

Submissions Filters

Applicant Project Name: All Projects
Date Submitted: On 23
Project Status: Open Projects
Submission Version: Latest Version
Associate Type: All

Filter

Submissions							
Project Name Project Number	Funding Opportunity Name Step Name	Start Date	End Date	Associate Type	Version	Date Submitted	
23rd JD Advocacy for DV& SA Victims - cont 2014-VU-14-002502-01	Crime Victims Services Grant Program 2014 Application Submission	Jun 30, 2011	Dec 31, 2020	Primary Applicant	1	Feb 5, 2014 1:23:53 PM	
23rd JD Advocacy for DV& SA Victims - cont 2014-VU-14-002502-01	Crime Victims Services Grant Program 2014 Funding Results and Final Application	Jun 30, 2011	Dec 31, 2020	Primary Applicant	1		
Courtroom Docs for Child	Crime Victims Services Grant Program						

3. Once you are at the screen shown below, click the **Next** button.

DebbieKa

Applicant Name: DCJ_CVS_UAT_PublicGovt
Applicant Number: 59110046
Project Name: 23rd JD Advocacy for DV& SA Victims - cont
Project Number: 2014-VU-14-002502-01

Crime Victims Services Grant Program 2014
 Funding Results and Final Application

Project Information

- Recommendation Letter
- Recommended Funding Application Form
- Applicant Information
- Contact Information
- Project Overview
- Project Summary
- Victims Services
- Underserved Populations
- Goals & Objectives
- Collaboration
- Continuation
- Applicants
- Budget Information

Project Information

Reference Submissions

View	Step
	Application Submission

Crime Victims Services Grant Program 2014

Project Information

Applicant Agency Name: DCJ_CVS_UAT_PublicGovt
Project Title: 23rd JD Advocacy for DV& SA Victims - cont
Project Number: 2014-VU-14-002502-01
Project Director: Debbie Kasyon
Type of Funding for this Project: Continuation
Requested Amount(\$): \$55,000
Project Duration:
From: 01/01/2015
To: 12/31/2015

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4. This is the **Recommendation Letter** screen. This letter outlines the reasons why the board is recommending denial of your application. After reading the letter, click the **Preliminary Acknowledgement** item near the bottom of the left menu bar.

e.Forms Logout

DebbieKa

Applicant Name:
DCJ_CVS_UAT_PublicGovt
Applicant Number:
59110046
Project Name:
23rd JD Advocacy for DV& SA Victims - cont
Project Number:
2014-VU-14-002502-01

Crime Victims Services Grant Program 2014

Funding Results and Final Application

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Preliminary Acknowledgement
Intent to Request Reconsideration
Summary

View Applicant Profile
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Recommendation Letter

July 31, 2014

Ms. Debbie Kasyon
OVP
700 Kipling St, Suite 1000
Denver, CO 80215-1234
RE: CVS Application #2014-VU-14-002502-01, 23rd JD Advocacy for DV& SA Victims - cont

Dear Ms. Kasyon:

We appreciate your application for Crime Victim Services (CVS) funding. The Colorado Crime Victim Services Advisory Board met on May 2014 to review applications submitted for funds through the consolidated Crime Victim Services funding process administered by the Division of Criminal Justice (DCJ), Office for Victims Programs (OVP). A total of 59 applications were received requesting approx. \$360,000; with only less than \$30,000 available, the funding requests far exceeded the available funding and the CVS Advisory Board members had some difficult decisions to make regarding the distribution of the funds.

After thorough review and discussion, the CVS board has recommended denial of funding for your application for the following reasons:

- * The goals and objectives in your grant are not measurable.
- * The budget is not justified and you did not provide calculations.
- * The project description was left blank and your application is therefore incomplete.

APPLICANTS NOT RECOMMENDED FOR FUNDING HAVE THE OPTION TO REQUEST THAT THE CVS ADVISORY BOARD RECONSIDER ITS DECISION FOR DENIAL. IF YOU WISH TO REQUEST RECONSIDERATION OF THE BOARD'S RECOMMENDATION, YOU MUST SUBMIT THIS ELECTRONIC FORM BY 3:00 p.m. on March 31, 2015.

Your request for reconsideration must refute all the reasons for denial as listed above referencing only the information contained in your original application. Following the Board's review on July 20, 2014 of any requests for reconsideration of denial, those applicants who submitted requests for reconsideration will be notified of the Board's final decision the week of July 20, 2014.

If you have questions about this correspondence, please contact Debbie Kasyon at (303) 239-5719. If you decide not to ask for a reconsideration of the board's decision, you may contact DCJ staff after the reconsideration meeting date to answer questions you may have about the denial of your application.

The CVS Board members appreciate the services your agency provides to crime victims and wish there was additional funding available so that more services could be provided.

Sincerely,

Rob Gallup, CVS Grant Administrator
Office for Victims Programs

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Note: If you prefer, you can click the **Next** button instead of going directly to the **Preliminary Acknowledgement** screen using the left menu bar; this will take you to the **Recommended Funding** screen, which will indicate that the board is recommending "\$0" for your project. If you continue to click the **Next** button, you will scroll through your entire submitted application until you get to the **Preliminary Acknowledgement** screen.

If you intend to Request a Reconsideration of the Denial Decision:

At the **Preliminary Acknowledgement** screen, choose the “I intend to submit a reconsideration of the denial” item from the drop down menu. The deadline for submitting this form/step is indicated on this screen.

After choosing the appropriate item, click the **Save & Next** button at the bottom of the screen.

The screenshot shows the 'Preliminary Acknowledgement' screen. On the left is a sidebar with the user's name 'DebbieKa' and application details: Applicant Name (DCJ_CVS_UAT_PublicGovt), Applicant Number (59110046), Project Name (23rd JD Advocacy for DV& SA Victims - cont), and Project Number (2014-VU-14-002502-01). The main content area has a title bar 'Preliminary Acknowledgement'. Below it is a dropdown menu with the selected option 'I intend to submit a reconsideration of the denial'. A red arrow points to this dropdown. Below the dropdown is a bold warning: 'YOU MUST SUBMIT YOUR RESPONSE BY MAY 30, 2015 TO BE CONSIDERED.' At the bottom are five buttons: 'Save', 'Save & Back', 'Save & Next', 'Back', and 'Next'.

If you select “I intend to submit a reconsideration of the denial” a new screen titled, **Intent to Request Reconsideration**, will appear. You must complete both the **Reconsideration Amount** field and the **Reasons for Reconsideration** field. Keep in mind that your request for reconsideration must refute all the reasons for denial referencing only the information contained in the original application.

The screenshot shows the 'Intent to Request Reconsideration' screen. The sidebar on the left is identical to the previous screen. The main content area has a title bar 'Intent to Request Reconsideration'. Below it is a text input field for '* Reconsideration Amount(\$):' with the value '\$55,000'. Below that is a section for '* Reasons for Reconsideration:' with a text area containing two paragraphs of text. Below the text area is a text input field for 'Intent to Submit Reconsideration Submitted On:' with the value '07/31/2014'. At the bottom is a bold warning: 'YOU MUST SUBMIT YOUR RESPONSE BY MARCH 31, 2015 TO BE CONSIDERED.' At the very bottom are three buttons: 'Save', 'Save & Back', and 'Save & Next'.

The **Intent to Submit Reconsideration Submitted on** (date) field will auto-populate with the date you submit the form. Click **Save & Next** to get to the **Submission Summary** screen and then click **Submit**. You will be notified of the Board’s decision of your request for reconsideration after the board meeting on August 27, 2014.

If you do not intend to Request a Reconsideration of the Denial Decision:

At the **Preliminary Acknowledgement** screen, choose the “I wish to decline the award or I accept the decision of denial” item from the drop down menu. The deadline for submitting this form/step is indicated on this screen.

DebbieKa

Applicant Name:
DCJ_CVS_UAT_PublicGovt

Applicant Number:
59110046

Project Name:
23rd JD Advocacy for DV&
SA Victims - cont

Project Number:
2014-VU-14-002502-01

Crime Victims
Services Grant
Program 2014

Funding Results and
Final Application

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Preliminary Acknowledgement

*** I have received notification concerning my application to the CVS program, and:** I wish to decline the award or I accept the decision of denial ▾

YOU MUST SUBMIT YOUR RESPONSE BY MAY 30, 2015 TO BE CONSIDERED.

Save Save & Back Save & Next

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Click the **Save & Next** button at the bottom of the screen; this will take you to the **Submission Summary** screen where you will simply click the **Submit** button at the bottom of the screen. It is important that you click the **Submit** button or your acknowledgement will not be recorded in the system.

DebbieKa

Applicant Name: DCJ_CVS_UAT_PublicGovt
Applicant Number: 59110046
Project Name: 2014 ID Advocacy for DV& SA Victims Grant
Project Number: 2014-VU-14-002502-01

Crime Victims Services Grant Program 2014

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- Supplies & Operating Match
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- Travel Match
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- Equipment Match
- Professional Services & Consultants
- Professional Services & Consultants Match
- Budget Total Request
- Financial Management Questions
- Preliminary Acknowledgement
- Summary**

View Applicant Profile

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Submission Summary

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Recommended Funding	No Input Required
Application Form	No Input Required
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Victims Services	07/31/2014
Underserved Populations	07/31/2014
Goals & Objectives	07/31/2014
Collaboration	07/31/2014
Continuation Applicants	07/31/2014
Budget Information	No Input Required
Personnel	07/31/2014
Personnel Match	07/31/2014
Supplies & Operating	No Input Required
Supplies & Operating Match	No Input Required
Travel	No Input Required
Travel Match	No Input Required
Equipment	No Input Required
Equipment Match	No Input Required
Professional Services & Consultants	No Input Required
Professional Services & Consultants Match	No Input Required
Budget Total Request	07/31/2014
Financial Management Questions	07/31/2014
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