**Governor’s Community Corrections Advisory Council**

**O. John Kuenhold Distinguished Service Award**

 **2016**

*The Colorado Community Corrections Vision Statement*



**Award Nomination Packet**

**Governor’s Community Corrections Advisory Council**

**O. John Kuenhold Distinguished Service Award
2016**

**Nominations must be received by 5:00 p.m. on Thursday, March 31, 2016**

Department of Public Safety, Division of Criminal Justice, Office of Community Corrections

700 Kipling Street Suite 1000, Lakewood, CO 80215

Attn: Wendy Bacchi

The award shall be presented at a future CACCB meeting, date yet to be determined.

**Purpose**

To recognize the exceptional contribution of an individual, group, or agency to public safety in the arena of community corrections.

**Rationale**

The commitment of many individuals to community corrections extends far beyond the traditional professional or citizen roles in government, board membership, service providers and staff. The intent of this award is to acknowledge an individual, group, or agency contribution to community corrections. The contribution should be significant and should be made by a single or unique act or service, a continuing contribution, or a development or an innovation that has advanced community corrections.

**Eligibility**

To be eligible for this award, the nominee should be a community corrections board member; a staff member to a community corrections board; a staff member of the State of Colorado Department of Corrections; a staff member of the Department of Public Safety Division of Criminal Justice; a staff member of the Judicial Department; a staff member or administrator of a community corrections service provider; a member of the treatment community; or a citizen of the Colorado community at large. The nominee may also be a group of individuals from these areas of community corrections or it may be an agency in the offender-serving criminal justice system that has advanced community corrections.

**Nomination Process**

Any member of the community may nominate an individual, group, or agency whose service meets the intent and criteria of the award. To submit a nomination, one should submit a completed nomination form, a narrative or letter describing the detail of the nomination, two letters of reference/support, and any additional documentation (brochure, newspaper article, etc) that corroborate the nomination. The award may be bestowed annually if eligible candidates are nominated or deemed worthy by the Advisory Council. Members of the Council will review all nominations.

**Governor’s Community Corrections Advisory Council**

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**NOMINATION FORM**

**NOMINEE INFORMATION**

|  |  |
| --- | --- |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Location or****Jurisdiction** |  |

**NOMINEE’S POSITION IN COMMUNITY CORRECTIONS
(CHECK ONE)**

* Appointed member of a community corrections board
* Staff member to a community corrections board
* Staff member of the Colorado Department of Corrections
* Staff member of the Colorado Department of Public Safety - Division of Criminal Justice
* Staff member of the Colorado Judicial Branch
* Staff member or administrator of a community corrections service provider
* Member of the treatment community
* Citizen of the Colorado community at large.
* A group or agency that has had an exceptional impact on community corrections

**TYPE OF NOMINEE**

* Individual (from eligible positions above)
* Group or Team (individuals from eligible positions above)
* Agency or Organization (from the offender-serving criminal justice system that has advanced community corrections).

**TYPE OF AWARD (AWARD CRITERIA)**

* A one-of-a-kind, distinctive, or rare act/service that has served as an exceptional contribution to community corrections.
* A continuing and long-standing contribution to community corrections with broad effects within the state
* An innovation, exceptional new development, or other broad-based contribution that has had or will have resounding, lasting system improvements state wide.
* Leadership that resulted in creative, transformative, and effective advancement of the field of community corrections.
* A tenure of long-standing service that has led to exceptional individual achievement in the field

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**NOMINATION INSTRUCTIONS**

To submit a nomination for an individual, group, or agency, please submit each of the following materials:

* A completed nomination form/packet
* A narrative or letter describing the detail of the nomination (see information below)
* Two letters of reference from other individuals who support the nomination
* Any additional documentation (report, brochure, newspaper article, etc) that supports the nomination

**NOMINATION LETTER OR NARRATIVE**

In your letter or narrative for the nomination, please include the following information:

* How, specifically, has the individual, group, or agency met the award criteria?
* Provide details about the impacts that have been realized as a result of the person, group, or agency.
* Provide a description that outlines how the actions of the person, group, or agency has been exceptional and has exceeded the norm or standard
* Provide enough detail, in a sufficiently concise manner, for the Council members to consider in selecting the award recipient.

**YOUR INFORMATION**

|  |  |
| --- | --- |
| **Name** |  |
| **Title** |  |
| **Agency** |  |
| **Phone number** |  |
| **email address** |  |

**NOMINATION DEADLINE**

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Department of Public Safety

Division of Criminal Justice

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