COURT HOLDING - SECURE JUVENILE LOG

NAME OF FACILITY: _____ **DATES THIS LOG COVERS: _____**

CONTACT PERSON AND EMAIL: _____

INSTRUCTIONS:

A court holding facility is a secure facility, located near or in the same building as the courthouse that is:

1. Used strictly and only for individuals appearing in court, 2. Court holding facilities may not be used as overflow for the jail or police lockup, 3. May not be used for punishment, 4. Are only operational during normal court hours and 5. Are strictly sight and sound separated from incarcerated adults or adult inmates and 6. Is not used overnight. If this facility is a court holding facility it needs to comply with separation of juveniles from incarcerated adults through sight and sound separation.
2. In completing this log please:
    - Include the name of your facility;
    - Include the dates this report covers;
    - Complete all information on each admission;
    - Examples of purpose of hold would be "hold for court", "return for court", "remanded in court and awaiting transport", "sentenced to this facility by Judge", "overflow from jail/lockup"

Name	Age	Sex	Race	Charge	Date and Time In Court Holding	Date and Time Out of Court Holding	Was juvenile sight and sound separated from incarcerated adults? YES or NO	Purpose of hold