

**Office of Juvenile Justice
Division of Criminal Justice
Colorado Department of Public Safety**

Law Enforcement Certification of Non-Secure Classification

To ensure proper classification of law enforcement facilities for the purpose of compliance monitoring under the Juvenile Justice and Delinquency Prevention Act of 2002, as amended, the Division of Criminal Justice (DCJ) requests your agency complete this form. It will then be included in the Colorado Monitoring Universe Notebook as documentation for the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP).

If your agency operates from more than one facility, please complete a separate form for each facility.

Law Enforcement Agency _____

Contact Person and Title _____ Contact Phone _____

Contact Fax _____ Contact E-Mail Address _____

Agency Address _____

Facility Name _____

Facility Address (if different from Agency Address) _____

County _____ Judicial District _____

Mark all items below as True (T), False (F) or Not Applicable (NA) to determine classification of the facility listed above. If your facility is classified as non-secure it will only need to be inspected on-site every other year to review the classification. If your facility is classified as secure, yearly monitoring visits will be made and holding cell logs should be maintained.

_____ Within our facility at the above address there are no holding cells.

_____ Within this facility there are holding cells, but they are not used to detain juveniles or adults for any reason (perhaps they are being used for storage or are empty). Our agency has either issued a memo that the cells will not be used or has policies and procedures that contain this directive.

_____ There is an interview room which we use for victim interviews and/or suspect interrogations.

_____ The interview room has no locks on the door and is not used as secure holding for any person our agency takes into custody.

_____ The interview room has a lock on the door but no officer can lock it (for example, they don't have keys).

_____ The interview room has a lock on the door but the lock is only operational from the inside, therefore, the suspect or victim can lock themselves in but officers cannot lock the room from the outside.

_____ There are no cuffing rings, cuffing benches or other stationary objects that officers use to cuff people to prevent them from leaving the building or room.

_____ Included in our agency's written policies and procedures are directives that suspects will not be cuffed to a stationary object within the facility.

CERTIFICATION: This form must be signed by the Chief of Police or Sheriff and in signing the form, the Chief or Sheriff is certifying accuracy of the information provided. If any of the above information changes, contact the DCJ Compliance Monitor to review classification status.

Chief or Sheriff's Name (Type or Print)

Signature of Chief or Sheriff

Date

CLASSIFICATION (DCJ Use Only): Based on the certified information provided, the facility named above is currently classified as Non-secure, Secure.

DCJ Compliance Monitor's Name

Phone

Signature of DCJ Compliance Monitor

Date