



**Colorado Department of Public Safety (CDPS), Division of Criminal Justice (DCJ)**

**Secure Court Holding Facility – Certification of Compliance with JJDP/JJRA**

To ensure compliance with the Juvenile Justice and Delinquency Prevention Act (JJDP) and the Juvenile Justice Reform Act of 2018 (JJRA), the Division of Criminal Justice (DCJ) requests that an authorized officer or agent from this facility complete this form on an annual basis. This data collection request is due to recent changes in the Federal JJDP reporting requirements. **This certification covers the time period of October 1, 2018 through September 30, 2019.** Please submit your completed form to DCJ at [cdps\\_dcj\\_oajjacompliance@state.co.us](mailto:cdps_dcj_oajjacompliance@state.co.us).

Court Holding Facility Name: \_\_\_\_\_ County: \_\_\_\_\_

Contact Person (for court holding area): \_\_\_\_\_

Contact's Title (for court holding area): \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Facility Address: \_\_\_\_\_

**Every question below must be answered in order for Colorado to meet the JJDP/JJRA Federal Reporting requirements!**

**A. This secure court holding area is located in a:**

- \_\_\_\_\_ Adult Jail or Lockup,  
\_\_\_\_\_ Courthouse/Court building  
\_\_\_\_\_ Justice Center  
\_\_\_\_\_ Other

**B. This secure court holding facility/area may detain and/or confine:**

- \_\_\_\_\_ Only Adults  
\_\_\_\_\_ Only Juveniles  
\_\_\_\_\_ Both – the secure area is time-phased for holding juveniles and adults.  
\_\_\_\_\_ Both – the facility has two separate areas for the holding of adults and juveniles.

**C. Is this court holding area used only during regular court hours: \_\_\_\_\_ Yes \_\_\_\_\_ No**

The hours of court operation are: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. \_\_\_\_\_

**D. Sight and Sound Separation:**

Separation between juveniles and adult inmates/trustees in secure settings must be maintained to ensure sight or sound contact between juveniles and incarcerated adults. Separation can be achieved architecturally or through time-phasing of common use non-residential areas.

Are adult inmates (including trustees) and juveniles ever detained or confined within close proximity to each other where clear visual contact could occur (Sight Separation)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are adult inmates (including trustees) and juveniles ever detained or confined in an area where direct oral communication between each other could occur (Sound Separation)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are adult inmates and juveniles physically separated by architectural features of the facility? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is Sight and Sound Separation, in the secure holding areas, achieved through the utilization of time-phasing (having only an adult OR a juvenile in the holding area at any particular time)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Does the facility allow adult trustees to work in any areas where juvenile may be held? \_\_\_\_\_ Yes \_\_\_\_\_ No

**E. Purpose of the Hold:**

Were any juveniles held securely in your court holding facility due to an overflow from another secure juvenile detention facility or law enforcement department (such as a crowded county jail)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Were any juveniles held securely in your court holding facility for the purpose of punishment ordered by a court official or law enforcement officer? \_\_\_\_\_ Yes \_\_\_\_\_ No

If the court holding area is located within a law enforcement facility, is that area used ONLY for court holding purposes (not any law enforcement holds)? \_\_\_\_\_ Yes \_\_\_\_\_ No There are different holding and reporting requirements for a court holding facility versus a law enforcement facility. Using one holding cell for both purposes can be problematic.

**F. Secure Facility Features:**

This secure juvenile court holding area has:

\_\_\_\_\_ Holding Cells

\_\_\_\_\_ Cuffing Rings/Benches

\_\_\_\_\_ Lockable Interview Rooms (from the outside)

\_\_\_\_\_ A secure perimeter fence around the Courthouse or Judicial complex building(s).

\_\_\_\_\_ Other:

**G. Additional Information or Comments:**

**I attest that:**

\_\_\_\_\_ ANY and ALL breaches of sight and sound separation between juveniles and adult inmates (or trustees) at this court holding facility will be reported immediately to the JJDPa Compliance Monitor (see contact information below), and that,

\_\_\_\_\_ ALL juveniles held at this court-holding facility were for the sole purpose of awaiting a court appearance or returning from a court appearance. Any juvenile holds to the contrary will be reported to the JJDPa Compliance Monitor (see contact information below).

**CERTIFICATION:** This form must be signed by the court holding authority (or designated appointee), and in signing this form, he or she is certifying the accuracy of the information for the previous reporting year (October through September). If any of the above information changes, please contact the DCJ Compliance Monitor, Mona L. Barnes, at the DCJ via email ([monal.barnes@state.co.us](mailto:monal.barnes@state.co.us)), as soon as possible, in order for DCJ to update your facility records.

\_\_\_\_\_  
Signing Authority's Name

\_\_\_\_\_  
Signing Authority's Signature

\_\_\_\_\_  
Date: