



## FIRE OFFICER III JPR: FO-III-1

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.1.2, 6.2.1</b> <b>NFPA 1021, 2014</b> <b>General Requirements</b></p>	<p><b>Task:</b> Establish personnel assignments to maximize efficiency, given knowledge, training, and experience of members available in accordance with policies and procedures so that human resources are used in an effective manner.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate will establish personnel assignments in which the candidate relates interpersonally and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given knowledge, training, personnel roster, and experience of department members, the candidate shall:</p>		
No.	Task Steps	✓
1.	Identify ways to maximize efficiency within the department.	
2.	Establish personnel assignments based on department efficiency study.	
3.	Develop organizational chart in accordance with department policy.	
4.	Communicates personnel assignments orally and in written format.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III JPR: FO-III-2

Candidate: \_\_\_\_\_

<b>STANDARD: 6.1.2, 6.2.2</b> <b>NFPA 1021, 2014</b> <b>General Requirements</b>	<b>Task:</b> Develop procedures for hiring members, given policies of the AHJ and legal requirements, so that the process is valid and reliable.	
<b>PERFORMANCE OUTCOME:</b>	The candidate will create, revise, or establish procedures for hiring members in which the candidate relates interpersonally and communicates orally and in writing.  <b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given policies of the AHJ and legal requirements, the candidate shall:		
No.	Task Steps	✓
1.	Orally communicate with human resources on identifying proper laws, regulations, policies, and procedures related to human resource management.	
2.	Determine need for hiring members.	
3.	Develop or revise job description and job announcement.	
4.	Develop or revise methods for recruiting potential new members.	
5.	Develop or revise application screening process.	
6.	Develop or revise examination process for hiring members that is valid and reliable.	
7.	Develop or revise procedure that determines hiring member's ability to meet the physical requirements as established in the job description.	
8.	Develop or revise interview process for hiring members that is valid and reliable.	
9.	Establish or revise and submit criteria for candidate selection based on the hiring process.	

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**Evaluator (Print & Sign)**

\_\_\_\_\_  
**Date:**



## FIRE OFFICER III JPR: FO-III-3

**Candidate:** \_\_\_\_\_

<p><b>STANDARD: 6.2.3</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Develop procedures and programs for promoting members, given applicable policies and legal requirements, so that the process is valid and reliable, job-related, and nondiscriminatory.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p> <p>The candidate will develop procedures and programs for promoting members in which the candidate relates interpersonally and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>		
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given knowledge, training, and experience of department members, the candidate shall:</p>		
No.	Task Steps	✓
1.	Create dialog with appropriate personnel for establishing job requirements for promotable positions.	
2.	Develop job announcement for promotional opportunity.	
3.	Develop application screening process.	
4.	Develop examination process that validates member's ability to perform in the promotable position.	
5.	Develop interview process for promoting members that is valid and reliable.	
6.	Establish criteria for candidate selection based on the promotion process.	

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**Date:**



## FIRE OFFICER III JPR: FO-III-4

**Candidate:** \_\_\_\_\_

<p><b>STANDARD: 6.1.2, 6.2.4</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Describe methods to facilitate and encourage members to participate in professional development given a professional development model, so that members achieve their personal and professional goals.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p> <p>The candidate will describe methods to encourage members to participate in professional development in which the candidate evaluates potential, communicates orally and counsels members.</p> <p style="text-align: center;"><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>		
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given knowledge, training, and experience of department members, the candidate shall:</p>		
No.	Task Steps	✓
1.	Apply interpersonal skills to facilitate a discussion with members on ways to enhance their professional development.	
2.	Utilize appropriate written and verbal counseling and motivational skills to encourage members to participate in professional development.	
3.	Develop written documentation that outlines and tracks professional development progress.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-5

Candidate: \_\_\_\_\_

<b>STANDARD: 6.2.5</b> <b>NFPA 1021, 2014</b> <b>General Requirements</b>	<b>Task:</b> Develop a proposal for improving an employee benefit, given a need in the organization, so that adequate information is included to justify the requested benefit improvement.	
<b>PERFORMANCE OUTCOME:</b>	<p>The candidate shall develop a proposal for improving an employee benefit in which the candidate conducts research and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given a department benefit program, the candidate shall:		
No.	Task Steps	✓
1.	Determine need within the organization for improving an employee benefit via appropriate dialog with department personnel.	
2.	Establish a funding source for the employee benefit that is being developed or improved.	
3.	Develop a proposal with adequate information to justify the requested benefit improvement.	
4.	Provide appropriate documentation to organization members on the approval or denial for the improvement of the requested benefit.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III JPR: FO-III-6

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.1.2, 6.2.6</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Develop a plan for providing an employee accommodation, given an employee need, the requirements, and applicable law, so that adequate information is included to justify the requested change(s).</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall develop a plan for providing an employee accommodation in which the candidate conducts research and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given legal requirements and organization policies and procedures, the candidate shall:</p>		
No.	Task Steps	✓
1.	Research laws, regulations, policies, and procedures to ensure current accommodations comply with federal employee accommodation requirements.	
2.	Develop a plan for providing employee accommodations should the conducted research indicate that the organization does not comply with federal employee accommodation requirements.	
3.	Disseminate acquired information on appropriate employee accommodations to members of the organization both orally and in written form.	

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-7

**Candidate:** \_\_\_\_\_

<p><b>STANDARD: 6.2.7</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Develop an ongoing education training program, given organizational training requirements, so that members of the organization are given appropriate training to meet the mission of the organization.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall provide a needs assessment in which the candidate relates interpersonally and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given department training policies, procedures, and/or manuals, the candidate shall:</p>		
No.	Task Steps	✓
1.	Conduct a needs assessment for the development of an ongoing education training program.	
2.	Provide justification for current agency policies and procedures for ongoing education.	
3.	Provide an improvement plan to current training practices based on needs assessment.	
4.	Conduct a formal briefing to Command staff in reference to needs assessment, plan development, and implementation of the new ongoing education training program.	

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**Date:** \_\_\_\_\_



## FIRE OFFICER III

### JPR: FO-III-8

Candidate: \_\_\_\_\_

<b>STANDARD: 6.3.1</b> <b>NFPA 1021, 2014</b>	<b>Task:</b> Develop a community risk reduction program, given risk assessment data, so that program outcomes are met.	
<b>PERFORMANCE OUTCOME:</b>	The candidate shall prepare a community risk reduction program in which the candidate relates interpersonally and communicates orally and in writing.  <b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given current community demographics and needs, the candidate shall:		
No.	Task Steps	✓
1.	Define customer service principles tied to the agencies mission or values statement.	
2.	Define current service responsibilities.	
3.	Identify both internal and external resources required for the community risk reduction program.	
4.	Provide justification for the program based on a needs assessment that identifies community demographics and unmet needs.	
5.	Prepare a community risk reduction program that contains: o Approved goals and objectives related to safety, injury prevention, and convenient public services o An expected outcome o Method for introduction to the public o Method for monitoring and maintaining the program o Identification of person(s) responsible for program management o Method for tracking results or trends from the program.	
6.	Verbally deliver the prepared community risk reduction program to department personnel and external customers.	

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**Date:**





## FIRE OFFICER III

### JPR: FO-III-9

Candidate: \_\_\_\_\_

<b>STANDARD: 6.4.1</b>  <b>NFPA 1021, 2014</b>  <b>General Requirements</b>	<b>Task:</b> Develop a divisional or departmental budget, given schedules and guidelines concerning its preparation, so that capital, operating, and personnel costs are determined and justified.	
<b>PERFORMANCE OUTCOME:</b>	<p>The candidate shall develop a divisional or departmental budget in which the candidate demonstrates the ability to allocate finances, relate interpersonally, and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given department schedules, policies, procedures, and guidelines, the candidate shall:		
No.	Task Steps	✓
1.	Identify a division/department of the organization in need of a budget review.	
2.	Identify capital, operating, and personnel costs associated within the described division/department.	
3.	Identify funding overages or shortages in selected budget.	
4.	Develop division/department budget based on associated costs for capital, operations, and personnel.	
5.	Appropriately allocates finances for associated costs based on the analysis and evaluation of the division/department budget.	
6.	Distributes approved division/department budget to appropriate personnel orally and in writing.	

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-10

Candidate: \_\_\_\_\_

<b>STANDARD: 6.4.2</b>  <b>NFPA 1021, 2014</b>  <b>General Requirements</b>	<b>Task:</b> Develop a budget management system, given fiscal and financial policies, so that the division or department stays within the budgetary authority.	
<b>PERFORMANCE OUTCOME:</b>	<p>The candidate shall develop a budget management system in which the candidate interprets financial data and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given department schedules, policies, procedures, and guidelines, the candidate shall:		
No.	Task Steps	✓
1.	Describe internal finance policies and procedures.	
2.	Identify internal systems that monitor fiscal resources.	
3.	Develop a budget management system that tracks accounts payable and receivable.	
4.	Ensure the budget management system meets recommended financial requirements for internal and external auditing.	
5.	Communicated budget management system both verbally and in writing to appropriate personnel.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-11

**Candidate:** \_\_\_\_\_

<p><b>STANDARD: 6.4.3</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Describe the agency's process for developing requests for proposals (RFPs) and soliciting and awarding bids, given established specifications and the agency's policies and procedures, so that competitive bidding is ensured.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall describe the agency's process for developing requests for proposals and soliciting and awarding bids in which the candidate relates interpersonally as well as communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given established specifications, policies and procedures, the candidate shall:</p>		
No.	Task Steps	✓
1.	Describe agency's process for developing requests for proposals.	
2.	Describe agency's method for soliciting bids in which competitive bidding is ensured.	
3.	Describe agency's method for awarding bids.	
4.	Establish a forum in which requests for proposals can be communicated both verbally and in writing to potential vendors.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-12

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.4.4</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Direct the development, maintenance, and evaluation of a department record and management system, given policies and procedures, so that completeness and accuracy are achieved.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall direct the development, maintenance, and evaluation of a department record and management system in which the candidate demonstrates the ability to use evaluative methods, organize data, and communicates orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given department policies and procedures, the candidate shall:</p>		
No.	Task Steps	✓
1.	Evaluate current policies and procedures for developing, maintaining, and evaluating department records.	
2.	Determine the need for developing or purchasing a department record and management system based on review of policies and procedures.	
3.	Establish funding source for the purchase or development of a department record and management system.	
4.	Organize data on various record and management systems available to fire departments.	
5.	Establish and communicate in verbal and written format maintenance guidelines for the system that has been purchased or developed.	
6.	Develop an evaluation method for determining effectiveness and accuracy of the records and management system.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-13

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.1.2, 6.4.5</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Analyze and interpret records and data, given a fire department records system, so that validity is determined and improvements are recommended.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall analyze and interpret records and data in which the candidate uses evaluative methods and communicates both orally and in writing.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given department policies and procedures, the candidate shall:</p>		
No.	Task Steps	✓
1.	Complete a written analysis of fire departments records and data management system (i.e. current system accurately captures data, storage capabilities, and retrieval of department information).	
2.	Provide documentation of recommended improvements based on findings.	
3.	Determine a funding source for recommended improvements based on findings.	
4.	Verbally communicate and submit written analysis and documentation to appropriate department or city personnel.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-14

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.1.2, 6.4.6</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Develop a model for continuous organizational improvement, given resources for an area to be protected, so that resource utilization is maximized.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall develop a model for continuous organizational improvement in which the candidate demonstrates the ability to research, use evaluative methods, analyze data, and communicates both orally and in writing.</p> <p style="text-align: center;"><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given resources for an area to be protected, department policies and procedures, the candidate shall:</p>		
No.	Task Steps	✓
1.	<p>Provide/site research community hazards and needs based on the following:</p> <ul style="list-style-type: none"> <li>o Community risk analysis</li> <li>o Community needs identification</li> <li>o Community required services</li> <li>o Accreditation programs</li> </ul>	
2.	Evaluate local risks and planning for necessary resource utilization.	
3.	<p>Analyze gathered information for assistance in the development of the following:</p> <ul style="list-style-type: none"> <li>o Organizing and deploying resources</li> <li>o Developing leadership strategies for the political process</li> <li>o Strategic planning at the department level.</li> </ul>	
4.	Forecast what impact the model for continuous organizational improvement will have on community as well as what problems may be encountered.	
5.	Develop and communicate a written plan motivating government representatives and administrative personnel in the organization in order to make improvements in the community.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-15

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.1.2, 6.5.1</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Evaluate the inspection program of the AHJ, given current program goals, objectives, performance data, and resources so that the results are evaluated to determine effectiveness.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall evaluate the inspection program of the AHJ to determine effectiveness in which the candidate demonstrates the ability to use evaluative methods, to analyze data, and to communicate orally and in writing.</p> <p style="text-align: center;"><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given current program goals, objectives, performance data, and resources, the candidate shall:</p>		
No.	Task Steps	✓
1.	Review and validate current program goals, objectives, performance data, and resources.	
2.	Conduct a risk assessment based on fire safety code violations for the AHJ.	
3.	Determine if program goals and objectives are being met based on compliance and trends from businesses within the AHJ.	
4.	Provide and implement a plan which addresses code violations and trends within the AHJ.	
5.	Give a presentation to administrative personnel outlining the new plan and reasons for the plan.	

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**Date:**







## FIRE OFFICER III

### JPR: FO-III-17

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.6.1</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Prepare an action plan, given an emergency incident requiring multiple agency operations, so that the required resources are determined and the resources are assigned and placed to mitigate the incident.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall prepare an action plan in which the candidate uses an evaluative method, delegates authority, organizes a plan, and communicates both orally and in writing.</p> <p style="text-align: center;"><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given a multi-agency emergency scenario including type of incident, size-up information, assigned agencies, policies and procedures, the candidate shall:</p>		
No.	Task Steps	✓
1.	Prepare an Incident Action Plan to mitigate the multi-agency emergency incident based on an effective evaluation of the incident.	
2.	Allocate, supervise, and account for human and equipment resources.	
3.	Implement necessary safety precautions and personnel accountability.	
4.	Verbally communicate and provide completed Incident Action Plan to appropriate personnel during briefing.	

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**Evaluator (Print & Sign)**

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-18

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.6.2</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Develop and conduct a post-incident analysis, given a multi-agency incident and post-incident analysis policies, procedures, and forms, so that all required critical elements are identified and communicated and the appropriate forms are completed and processed in accordance with policies and procedures.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall develop and conduct a post-incident analysis in which the candidate demonstrates the ability to write reports, use evaluative skills, and communicate orally.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Given a multi-agency incident or scenario, post-incident analysis policies, procedures, and forms, the candidate shall:</p>		
No.	Task Steps	✓
1.	Gather information from the multi-agency incident/scenario.	
2.	Analyze policies, procedures, guidelines and forms.	
3.	Identify critical elements of a post-incident analysis.	
4.	Complete approved forms.	
5.	Conduct post-incident analysis using both verbal and written methods that includes all agencies involved.	

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-19

Candidate: \_\_\_\_\_

<b>STANDARD: 6.6.3</b>  <b>NFPA 1021, 2014</b>  <b>General Requirements</b>	<b>Task:</b> Develop a plan for the agency, given an unmet need for resources that exceed what is available in the organization, so that the mission of the organization is capable of being performed in times of extraordinary need.	
<b>PERFORMANCE OUTCOME:</b>	<p>The candidate shall develop a plan for unmet needs in which the candidate conducts a needs assessment, evaluates external resources, and develops a plan.</p> <p><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given current department policies, procedures, and response capabilities, the candidate shall:		
No.	Task Steps	✓
1.	Conduct a needs assessment based on current internal and external resources for extraordinary events.	
2.	Evaluate mutual aid and auto-aid agreements for effectiveness in assisting the organization in meeting resource needs during extraordinary events.	
3.	Develop a plan that addresses unmet needs for resources both internally and externally for events that exceed department capabilities while meeting the mission of the organization.	

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-20

Candidate: \_\_\_\_\_

<b>STANDARD: 6.7.1</b>  <b>NFPA 1021, 2014</b>  <b>General Requirements</b>	<b>Task:</b> Develop a measurable accident and injury prevention program, given relevant local and national data, so that the results are evaluated to determine effectiveness of the program.	
<b>PERFORMANCE OUTCOME:</b>	<p>The candidate shall develop a measurable accident and injury prevention program in which the candidate uses evaluative methods, analyzes data, and communicates both orally and in writing.</p> <p style="text-align: center;"><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<b>EQUIPMENT REQUIRED:</b>		
<b>CONDITIONS:</b> Given department policies and procedures as well as local and national data, the candidate shall:		
No.	Task Steps	✓
1.	Evaluate current policies and procedures for effectiveness of the department's accident and prevention program.	
2.	Develop a measurable accident and injury prevention program based on data analysis in the review process.	
3.	Ensure programs validity through an established data collection system which includes maintaining permanent records of all accidents, injuries, illnesses or deaths related to duty assignments.	
4.	Establish a reporting system in which program effectiveness can be communicated to department members, both orally and in writing, without affecting personnel privacy.	

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**Date:**



## FIRE OFFICER III

### JPR: FO-III-21

Candidate: \_\_\_\_\_

<p><b>STANDARD: 6.8.1</b></p> <p><b>NFPA 1021, 2014</b></p> <p><b>General Requirements</b></p>	<p><b>Task:</b> Develop a plan for the integration of fire services resources in the community's emergency management plan, given the requirements of the community and the resources available in the fire department, so that the role of the fire service is in compliance with local, state/provincial, and national requirements.</p>	
<p><b>PERFORMANCE OUTCOME:</b></p>	<p>The candidate shall develop a plan for the integration of fire services resources in the community's emergency management plan in which the candidate demonstrates familiarity with emergency management inter-agency planning and coordination while communicating orally and in writing.</p> <p style="text-align: center;"><b>Safety: A safety violation is grounds for automatic failure. All proctors present shall review the safety violation.</b></p>	
<p><b>EQUIPMENT REQUIRED:</b></p>		
<p><b>CONDITIONS:</b> Based on laws, regulations, policies and procedures pertaining to local, state, and federal emergency operations plans, the candidate shall:</p>		
No.	Task Steps	✓
1.	Identify and define the roles and responsibilities of the agency during large-scale emergencies under the existing	
2.	Identify potential shortfalls within the agency for training, equipment, exercises, or cooperative agreements to meet existing hazards within the response area.	
3.	Justify the agency's roles and responsibilities for disaster response and mitigation efforts or offer recommendations for future improvements.	
4.	Justify the current Emergency Support Functions for the agency or develop improvements for the integration and utilization of fire resources with regional, state, and federal assets during a major disaster incident.	
5.	Disseminate both verbally and in written format the revised emergency operations plan to appropriate local, state, and federal resources, if applicable.	

\_\_\_\_\_  
**Evaluator (Print & Sign)**

\_\_\_\_\_  
**Date:**