

SAFER STREETS READINESS ASSESSMENT

10 ACTION ITEMS ASSOCIATED WITH DEVELOPING A PROPOSAL

The purpose of the Safer Streets grant program is to provide an opportunity for local jurisdictions to:

Objectively determine areas or locations experiencing high levels or patterns of criminal activity;

Involve local officials and community members in collaborative discussions regarding this criminal activity and actions that might be taken to reduce the likelihood of future crime;

Collaboratively develop environmentally-focused crime prevention strategies and identify potential actions that can be taken to improve public safety and community well-being;

Allow jurisdictions to seek grant funds to implement actions associated with their environmentally-focused crime reduction strategies.

Jurisdictions can use this “Readiness Assessment Checklist” and its 10 Action Items to help identify efforts that will need to be taken under this grant program, or to determine their progress regarding these key activities.

10 Action Items to Consider:

1. **BACKGROUND:** Review the Safer Streets grant announcement and relevant legislation to understand the purpose, expectations, and requirements of this grant program.
2. **BACKGROUND:** Gain an understanding of the “crime prevention through environmental design” concept.
3. **IDENTIFY MEMBERS:** This project requires collaboration between local officials and community stakeholders. Identify the individuals who will be involved in the project.
4. **GATHER AND REVIEW DATA:** Relevant data must be gathered and analyzed to identify crime patterns, types of crime being committed, and the locations of criminal activity.
5. **CREATE A COLLABORATIVE TEAM:** A collaborative team must be formed to make determinations regarding potential target areas; a structure for conducting these team meetings should be created.
6. **IDENTIFY TARGET AREAS:** The collaborative team, after considering data and community perspectives, should determine specific areas or “targets” that will be the focus of potential actions.
7. **IDENTIFY OPTIONS FOR REDUCING CRIME:** Possible solutions, consistent with CPTED principles, should be considered, analyzed and approved for action.
8. **CONSIDER IMPACT ON THE COMMUNITY:** Contemplated actions must take into account community perspectives, the cultural, economic, and social characteristics of the potentially impacted community, and must not adversely impact homeless populations, communities of color, or vulnerable individuals.
9. **CREATE A PROPOSAL:** A grant proposal, with a requested budget, should be developed, reviewed, approved, and submitted.
10. **IDENTIFY PERFORMANCE MEASURES:** A plan should be developed to capture relevant data so that changes, impacts, or outcomes of this effort can be determined.

Action Item 1: Review the Safer Streets grant announcement and relevant legislation to understand the purpose, expectations, and requirements of this grant program.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Local officials should review the CDPS Safer Streets grant announcement with key government officials and potential partners.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The purpose, expectations, and requirements of the program should be considered and your eligibility to pursue grant funding under this program should be determined.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Issues or questions associated with pursuing grant funding under this project should be identified; necessary answers should be sought from appropriate state or local officials.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The potential value to your jurisdiction in pursuing a grant under this program should be initially determined.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Relevant legislation (e.g., SB 22-001) that created the Safer Streets grant program should be reviewed to explain the purpose of this program and review expectations and restrictions.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Appropriate officials within your jurisdiction should determine whether they have an interest in developing a grant proposal.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 2: Gain an understanding of the Crime Prevention Through Environmental Design (“CPTED”) concept.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Review literature and available information regarding the background, purpose, and focus of CPTED efforts. (See, e.g., https://CPTED.net)	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Consider the applicability of potential CPTED principles to areas within your jurisdiction.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Consider how CPTED approaches might be used: Improved natural surveillance Improved natural access control Territorial reinforcement Appearance, lighting, and improved maintenance	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Review collected information about CPTED principles and practices with key officials and potential project partners.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Develop agreement about the types of environmental options or responses that might generally be appropriate for your jurisdiction.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 3: This project requires collaboration between local government officials and community stakeholders. Identify the individuals who will be involved in this project.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
A champion/leader for this local project will need to be identified; individuals who will gather and report data/information must be identified.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Local officials who will be participating in this project must be identified and contacted.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Community leaders or members who will be participating in this project must be identified and contacted.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Individuals have agreed to serve on a collaborative team that will undertake work on this project.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 4: Relevant data must be gathered and analyzed to identify crime patterns, types of crimes committed, and the locations of criminal activity.

	COMPLETE D 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Sources of criminal justice data have been identified.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Individuals who may have access to appropriate crime and criminal justice information have been identified.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Information exists that can be used to help identify the nature and type of crime occurring in your jurisdiction, the charges and dispositions for these crimes, the locations, and date/times of these crimes.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Individuals who may be able to analyze available data and provide their analysis or insights have been identified.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Individuals who can acquire or gather additional data, as needed, have been identified.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The key data individuals identified above have agreed to provide assistance to local officials on this project.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 5: A collaborative team must be formed to make determinations about potential target areas and possible solutions; a structure for conducting these team meetings should be created.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Members of the collaborative team have been identified and agreed to serve.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Meeting times and dates have been established.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Rules have been established for team meetings.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
A decision-making process has been agreed upon.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 6: The collaborative team, after considering data and perspectives, should determine specific areas or “targets” that will be the focus of potential actions.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Pertinent data, crime information, and analysis of the data should be presented to the Team.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Information about crime frequency, crime severity, community and individual impacts, and case outcomes should be presented to the Team.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The team should identify specific areas or locations where crimes are occurring with the greatest frequency or where the greatest harm to the community is occurring.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The team should identify common factors (e.g., time of day, nature of crimes or victimizations, etc.) that appear to be present with these crimes.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The team should establish a list of potential “target” areas that might receive attention under this grant program.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The team should prioritize its list of “target” areas.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The team should note the characteristics of the community and identify individuals who might be most impacted by any changes made within the “target” area.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 7: Possible solutions, consistent with CPTED principles, should be considered and analyzed.

	COMPLETE D 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
The Team should create a list of potential actions that could be taken within each “target” area that could help to reduce future criminal activity.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team should determine whether potential actions being considered would be consistent with CPTED-focused responses (i.e., they are environmental design solutions).	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team should determine whether any of the proposed responses would not be	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

	COMPLETE D 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
appropriate for funding under the grant program.					
The Team should prioritize the potential actions that could be taken for each “target” area.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 8: Contemplated actions should take into account community perspectives, the cultural, economic and social characteristics of the community, and not adversely impact homeless populations, communities of color, or vulnerable populations.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Proposed actions have been shared with appropriate and potentially impacted community members, and these community members have indicated agreement with the proposed actions.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
In developing proposed actions, the Team has taken into account the cultural, economic and social characteristics of the community.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team has determined that the proposed actions will not adversely impact homeless populations.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team has determined that the proposed actions will not adversely impact communities of color or vulnerable individuals.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 9: A grant proposal, with a requested budget, should be developed, reviewed, approved, and submitted.

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
Individuals have been identified who will draft the grant request within a specific time frame.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team will develop a proposed budget for the grant request and determine how received funds would be utilized to reduce crime and improve public safety in the identified target areas.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team will review, approve, or otherwise take action regarding the grant request.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

	COMPLETED 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
The Team has established a method and identified the individuals who will submit the grant request.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

ACTION ITEM 10: A plan should be developed to gather relevant data so that changes, impacts, or outcomes of this effort can be determined.

	COMPLETE D 1	IN PROGRESS 2	BEGINNING 3	NOT YET BEGUN 4	MAY NEED ASSISTANCE 5
The Team should establish performance measures that will be used to understand outcomes associated with work undertaken with any grant funding received.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team will determine whether data necessary to measure pertinent items exists, or whether additional steps will need to be taken to gather this data.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Team will establish a process for reviewing data and information collected that is relevant to the grant project and evaluating the impact of implemented changes on public safety and community well-being.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The individuals or organizations responsible for gathering and reporting information regarding performance measures should be identified.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5