

*Colorado Commission on Criminal and Juvenile Justice*  
**Sentencing Reform Task Force**

**Parole Working Group**  
**Minutes**

December 23, 2020 / 3:00PM-4:00PM  
VIRTUAL MEETING

**ATTENDEES**

**WORKING GROUP MEMBERS**

Kristen Hilkey, Chair, Colorado State Board of Parole, *Leader*  
Michelle Aswad, Victim Representative  
Kazi Houston, Rocky Mountain Victim Law Center  
Susan White, Parole Division, Department of Corrections

**STAFF**

Kim English, Division of Criminal Justice  
Stephané Waisanen, Division of Criminal Justice

**ABSENT**

Taj Ashaheed, Second Chance Center  
Jeff Chostner, District Attorney, 10<sup>th</sup> Judicial District  
Mollie Shultz, DA's Office, 2<sup>nd</sup> Judicial District

<p><b>Issue/Topic</b>                  Welcome  <i>Kristen Hilkey, WG Leader</i></p>	<p><b>Discussion</b></p> <p>Working Group Leader Kristen Hilkey welcomed members and asked the group to refer to the modified STANDARD Conditions of Parole document.</p>
<p><b>Issue/Topic</b>                  Updates  <i>Kristen Hilkey</i></p>	<p><b>Discussion</b></p> <p>Kristen gave an overview of the STANDARD conditions parole <u>sections</u> that were discussed at the December 16<sup>th</sup> meeting:</p> <ul style="list-style-type: none"> <li>• Section II B – Requirements for release for an individual – notifying the Probation Officer (PO) of a residential change within forty-eight hours.</li> <li>• Section II –Create a subsection, letter “G,” for a urinalysis testing as ordered by PO.</li> <li>• Section IV – Court Orders – protection orders listed first in section.</li> </ul> <p>The group discussed the Parole Agreement that an individual is required to sign as part of the transition to parole. Members noted that the language may not be accurate for each individual who transitions to parole.</p> <p>The group agreed to change specific introductory language from “application reviewed” to “set your conditions of parole.”</p>
<p><b>Issue/Topic</b>                  Review Standard Conditions of Parole – Section II – Upon Release of an Institution  <i>Kristen Hilkey &amp; WG</i></p>	<p><b>Discussion</b></p> <p>The group reviewed the language in the STANDARD conditions of parole Section II –“Upon release from an institution”, and decided to remove “institution” since many individuals may be released from community corrections, county jails, or Intensive Supervision Program-Inmate (ISP-I) that may not be considered by definition an institution. The section now reads, “Upon release, Parolee must report to the Parole Officer.”</p> <p>There was discussion about Section II B – An individual to report a change of residence to the Parole Office within forty-eight hours. It was noted that this timeframe could create potential problems. Members agreed that the forty-eight hours clause could be addressed in the INDIVIDUAL conditions.</p> <p>It was acknowledged that the statutes need to be revised, since the recommendation is a statutory recommendation. Kazi mentioned that interns from the Rocky Mountain Victim Law Center started to revise the language of the statutes and would finalize it in January. She will send the preliminary version to DCJ staff to distribute to members.</p>

<b>Issue/Topic</b>	<b>Discussion</b>
<p data-bbox="196 212 451 275">Next Steps &amp; Adjourn <i>Kristen Hilkey &amp; WG</i></p> <p data-bbox="120 317 529 453"><b>Action Item</b> Preliminary STANDARD Conditions recommendation language <i>Kristen Hilkey</i></p> <p data-bbox="207 531 440 667"><b>Action Item</b> Updated suggested statutory changes <i>Kazi Houston</i></p>	<p data-bbox="566 247 1474 310">Kristen said that the objective of the next meeting would be to draft a preliminary recommendation regarding the STANDARD conditions of parole.</p> <ul data-bbox="615 327 1503 436" style="list-style-type: none"> <li>• Kristen will start drafting language for the recommendation.</li> <li>• Kazi will send initial revision of suggested statutory changes – DCJ staff to distribute to members.</li> </ul> <p data-bbox="566 478 1510 579">DCJ staff noted that the group would be unable to meet January 6, 2021 due to the Sentencing Reform Task Force meeting. The group decided to meet on January 7<sup>th</sup>, 2021 from 1pm-2pm.</p> <p data-bbox="566 621 1511 722">Kristen informed members that the January 7<sup>th</sup> meeting would be to finalize the STANDARD conditions recommendation and to continue with reviewing the INDIVIDUAL conditions.</p> <p data-bbox="566 764 1487 827">Kristen will present an update on the Working Groups progress to Sentencing Reform Task Force on January 6, 2021.</p> <p data-bbox="566 869 1495 900">Kristen thanked the Working Group for their time and adjourned the meeting.</p> <p data-bbox="566 942 1263 974">Next meeting: <b>Wednesday, December 30, 2020 at 3:00pm</b></p>