

**Data Sharing Task Force  
Colorado Commission on Criminal and Juvenile Justice**

**Minutes**

December 9, 2015, 9:30 AM – 11:30 PM  
700 Kipling, 3rd Floor Chief's Conference Room

**ATTENDEES:**

**CHAIR**

Jeanne Smith (Chair), Division of Criminal Justice

**TASK FORCE MEMBERS**

Kris Nash, for Eric Philp, Division of Probation Service

Kevin Paletta, Lakewood Police Department

Scott Turner, Attorney General's Office

**ABSENT**

Lang Sias, House Representative

Maureen Cain, Defense Attorney

Meg Williams, Juvenile Parole

**STAFF**

Christine Adams, Division of Criminal Justice

**Presenters**

Melissa Hart, Vice President of Xerox/eDiscovery

David Shipley, retired law enforcement officer, Director of Colorado Information Sharing Consortium (CISC)

Craig Evans, CDAC (computer department)

**Other Guests**

Debbie Allen, Adams County Planner, VP of NAJIS

Peggy Heil, Division of Criminal Justice

<p><b>Issue/Topic:</b></p> <p>Welcome and Introductions</p>	<p><b>Discussion:</b></p> <p>Ms. Smith welcomed the group and our guests and explained the purpose of this task force within the CCJJ. Everyone introduced themselves and their positions.</p>
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<p><b>Issue/Topic:</b></p> <p>Xerox/eDiscovery Presentation</p> <p><b>Action</b></p>	<p><b>Discussion:</b></p> <p>Ms. Hart began the presentation by stating that they don't share information from locals to the state to the feds but that they are here to hear information sharing stories. Roadblocks to information sharing have been found to include:</p> <ul style="list-style-type: none"> <li>• Cost – technology interfaces are expensive and difficult</li> <li>• Sustainability around funding – keeping it going</li> <li>• Labor investment from technical resources and those that use the technology</li> <li>• Politics</li> <li>• Security concerns and questions             <ul style="list-style-type: none"> <li>• Once you start to solve one problem you see that there are other problems and it seems to be never ending.</li> </ul> </li> </ul> <p>It takes time to map all the data connections for each question and you'll still have to deal with politics, territory issues, and security concerns at each step.</p> <p>A Gap Analysis was conducted and by extracting data, photos, and videos from every record management system they have statewide data from all agencies on the system, including</p> <ul style="list-style-type: none"> <li>• State Patrol</li> <li>• Corrections</li> <li>• Motor Vehicle</li> <li>• Wildlife</li> <li>• Gaming, and</li> <li>• Rural Agencies</li> </ul> <p>Met with a former NASA scientist who worked to get satellites to talk to one another without working with vendors or paying. They believed the same could be done with law enforcement data.</p> <p><b>Inequality of Discovery Information Across the State</b></p> <p>Mr. Evans stated that across the state there were different charges per county for discovery (e.g., Mesa charged nothing, Denver charged 50 cents per sheet). The CDAC had a problem having to pay for discovery.</p> <ul style="list-style-type: none"> <li>- eDiscovery was a way to stabilize the discovery system across all the counties.</li> <li>- The creation of the data system was RFP'd and they homogenized the various data sources from across the state.</li> <li>- When the law enforcement is ready to share data they push a button. They can then reach into the record management system to extract data that is pertinent to the district attorney including photos and witness statements. It will all be saved electronically.</li> </ul> <p>Currently 18 out of 22 district attorneys use the ACTION system. We would like to eventually connect this to the new system as well.</p> <ul style="list-style-type: none"> <li>- Different DAs require different things to consider something a complete file but these date stamped items would be viewable electronically and would not</li> </ul>
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	<p>have to be physically driven to the DAs office.</p> <ul style="list-style-type: none"> <li>- Once complete a date stamped email would be sent to the defense attorney for them to download what they want.</li> <li>- The interface may or may not use name.</li> <li>- Testing has begun in and will be expanded over the course of a year.</li> </ul> <p>Mr. Shipley stated that a system like this will benefits law enforcement in the following way:</p> <ul style="list-style-type: none"> <li>- Electronic submission of case reports, data, &amp; multimedia files.</li> <li>- Automatic supplemental submissions will be possible.</li> <li>- The full chain of custody will be trackable.</li> <li>- Alerts to cases changes will be sent.</li> </ul> <p>Benefits to defense attorneys (public and private):</p> <ul style="list-style-type: none"> <li>- Electronic notification when discovery is available.</li> <li>- Ability to download Discovery from a secure website.</li> <li>- Full tracking of dissemination will be possible.</li> </ul> <p>Benefits to Prosecutors:</p> <ul style="list-style-type: none"> <li>• Electronic reception of case reports, data, &amp; multimedia (photo/audio/video) from law enforcement agencies.</li> <li>• Supplemental reception.</li> <li>• Full chain of custody tracking</li> <li>• Alerts for changes to discovery</li> <li>• Electronic Discovery transmitted to Defense Attorneys</li> <li>• Greater efficiency in processing and tracking Discovery</li> </ul> <p>There may still be a problem with band width for really large videos. In this case DVDs may still be necessary, but otherwise the use of electronic data storage and transfer will be secure and timely.</p> <p>Will be easy to see how body camera retention works with this. Each county has their own retention plan.</p> <ul style="list-style-type: none"> <li>- Some may be okay with a link to the cloud but others may want the whole file.</li> <li>- Storage is going to be a huge issue for these files.</li> <li>- As big of an issue as storage is Mr. Evans is more concerned with band width.</li> <li>- Cloud space is for sale but the monthly cost could be expensive so it could be better to stand up your own server.</li> </ul> <p>Colorado is the first state to do this which is good because we have a lot of say in how to design it. Right now it is just being looked at for the DAs, not the municipal courts. But that's because the state is paying for it. Expansion to the municipal courts may come later.</p> <p>This system will be vendor agnostic (there will be no vendor involvement or interface). This means we're not going to dictate what record management system (RMS) must be used. - -</p> <ul style="list-style-type: none"> <li>- Regardless of the system used by each jurisdiction we'll still be able tap in.</li> <li>- The CDAC will manage the maintenance and it will be budgeted in money for Xerox.</li> <li>- Really, this will hurts the DAs because they currently charge for discovery and this will go away with such a system.</li> <li>- Up until now there has been no incentive for the DAs to go with this sort of system. This has been driven by defense requests but law enforcement applauds this because they've been the manpower.</li> </ul> <p>Is there any movement to standardize case filing methods? Right now all of the DAs do it differently but a next step will be to standardize this.</p>
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In May, 2016 this will be running in JD 18, and by June 1, 2017 the entire state should be running on this system.

- DAs are pushing back because as soon as they are implemented they stop charging.

Mr. Shipley then discussed what's to come next:

- We want meaningful data sharing across the state.
- Since 2010 there have been 78 Urban Fusion Centers (as of June 2014).
- 9/11 made information sharing mandatory. But we're still struggling to transfer data between government agencies.
- Federal and local partners need to speak to each other if we want to anticipate future events.
- CISC is 58 agencies in CO with the purpose of facilitating the authorized sharing of data and intelligence information.
- Developed an intergovernmental agreement, signed in April 2014, to formalize our agreement to share information.

The purpose of CISC is to facilitate and authorize sharing of data and intelligence information in Colorado.

- For law enforcement purposes the CIAC (CO fusion center) will have analysts for statewide data analysis with the ability to look at trends that could reduce victims.
- CDAC formed a governance agreement with CISC to utilize a platform (separate from discovery).
- Where the data would come from?
  - o eDiscovery which will be CDAC governed
  - o CAD = computer aided dispatch
  - o CDOT = Department of Transportation
  - o LEA = law enforcement agency (353 agencies in CO)
    - Will include all officer contact.
    - Will be the first group to achieve the mandate from 9/11.
  - o CDPS: Will include CBI, CICJIC, CSP
  - o DOC → offender files to be used, applied if necessary.
  - o LPR = license plate reader
  - o CIAC = (fusion center) Colorado information action center
  - o DOR/DMV = Department of Motor Vehicle
    - It should be noted that providing driver's license information has been a challenge.

We would be the first state to have all law enforcement on one platform.

- Of course we will have to agree on who can see what data.
  - o If anyone wishes to be added to this system a process will be developed to agree on how/who will share data.
- This plan is slightly different than the goal of this task force because this is primarily the front end of the system.

Why this system? Many systems have been dealt with. Lowest hassle has been with Xerox. CDAC beat us (CISC) to meeting with them.

- We want a quality tool that is effective. But why come up with something new if products already exist that have been proven to work? It will be an incredible achievement to get all of law enforcement on the same system.

One of the initial challenges to COPLINK was the cost and it still is. Which is why the metro agencies were able to join in but others were not.

- So will the others all go under CISC? COPLINK will effectively be replaced.
- They no longer have to map the RMS with this system.

Many checks and balances will exist to keep the system healthy and they can be expanded to include things like mental health.

The Legislature will be approached for support.

In the diagram presented by Mr. Shipley, and discussed above, CIJIS is in one bubble along with the rest of CDPS but keep in mind that what you are viewing is only a marketing drawing. CIJIS should have their own bubble with arrows going out. They will not be pulling data.

A benefit to this task force is that we're already building part of your mandate which leaves you with the high end policy work to focus on. This system will

- Empower the officers to have the information they need, when they need it.
- Help victims feel safe.

We are meeting with legislators tomorrow and we're asking this task force for feedback on information that may be useful.

- Ideally everything will be funded by the bill.
- Trying to get it outside of the general fund to avoid the politics (maybe license plate fees, but less than a dollar).

This task forces goal is not to solve the problem but to learn what else is happening and to direct the state on how to get to this end goal.

Chief Paletta stated that he feels encouraged that this is happening. The public believes this is already happening (which it is in silos) but this will help us reach the goal.

After our guests left a few other comments and questions were discussed:

Ms. Allen stated that what this group is doing is she was part of in North Carolina. It may be intended for law enforcement but will help everyone (in the criminal justice world).

Concern was stated about legislation predetermining other factors.

- This is for investigations at the front end.
- But this only a piece of the still bigger picture.
- Ms. Allen feels that we (the Task Force) needs to clearly delineate the separation of this program from our recommendation.
- Ms. Smith asked about their bill title because if we can get our recommendation in as part of that we may have bought ourselves a lobbying group.

CISC isn't affiliated with any government agency?

- COPLINK was started in Jefferson County to help with information sharing which then spread to other counties and became synonymous with the project but it really is only the software.
- Was paid for with grants so there are no frontend costs for counties.
- CISC's purpose is to run and maintain this system.
- We're just looking at law enforcement and investigation data sharing. We haven't discussed other issues (mental health, etc).
- CopLink is a data pot but they're also not analytical.

The Chief Data Officer at OIT may be a useful contact for this group.

The Legislature funded eDiscovery. Riding off of this platform this too may be funded so maybe next time we can piggy back on this to further the larger project.

	<p>Concern was stated that Xerox is the selected vendor for the state.</p> <ul style="list-style-type: none"> <li>- Ms. Smith explained that, no, we discussed early on that we can't tell people to get rid of their own system or that they have to go with a specific vendor. We agreed that we have to be able to feed into something but that systems change.</li> </ul>
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<b>Issue/Topic:</b>	<b>Discussion:</b>
Final Recommendation	Chief Paletta's change was that information sharing does occur, it's just not always easily accessible.
<b>Action</b>	<ul style="list-style-type: none"> <li>- CopLink is a good example. Not as available in the field as it is in the station. Ms. Cain's comments will be worked in.</li> </ul>
See Notes	<p>Ms. Allen had sat down with SEARCH and NCJA and provided a detailed re-write of the recommendation. It was suggested that after working in Chief Paletta and Ms. Cain's suggested changes Ms. Allen should send them to Dr. Adams who will then send them to the group for approval.</p> <p>All votes should be sent to Dr. Adams by 12pm on Thursday, December 10 via email. The final draft will be presented to the Commission on Friday for the preliminary</p>

<b>Issue/Topic:</b>	<b>Discussion:</b>
Next Meeting/Next Steps	Next meeting is TBD (tentatively late January) depending on Commission feedback and outcome.
<b>Action</b>	
Ms. Smith will contact the Chief Data Officer at OIT To possibly attend.	

Meeting Adjourned at 11:36am.