



MEMORANDUM OF UNDERSTANDING

The Colorado Threat Assessment and Management Protocol: A Model for Training and Implementation

Project Description: Over the last ten years, the Colorado School Safety Resource Center (CSSRC) has partnered with local stakeholders and national experts to develop the Colorado Threat Assessment and Management Protocol (CTAMP) instrument and training program. The program helps multidisciplinary intervention teams identify, evaluate, and manage students posing a security risk or safety threat. While based on federal recommendations and best practices, the CTAMP has not yet been formally evaluated.

The proposed project seeks to pilot and evaluate the training program for the Colorado Threat Assessment and Management Protocol (CTAMP) with 35 multidisciplinary teams in middle and high schools in Colorado. The proposed process evaluation will examine: (1) the extent to which the CTAMP training program increases participants’ threat assessment knowledge, skills, and capacity and (2) the extent to which the CTAMP training is implemented in schools as intended.

Project Goals:

- Update and refine the Colorado Threat Assessment and Management Protocol.
- Evaluate and monitor the implementation of the CTAMP Training Program

Data Collection: The evaluation of the CTAMP Training Program is being conducted by researchers at the Center for the Study and Prevention of Violence. If your school agrees to participate, you will be asked to take part in all evaluation activities described in the project overview.

Privacy and Confidentiality¹: In order to ensure privacy and uphold confidentiality, data collected as part of this project will be kept confidential and will not identify the participating district, school, student, or educator. Threat Assessment Training Surveys will be completed anonymously. Threat Assessment case reviews will be kept confidential and will only capture de-identified case information to help improve the CTAMP Training Program. All data will be securely stored to prevent unauthorized access, disclosure, or loss of information.

Project Activities Overview and Timeline

Project Requirements	Associated Activities	Timeline
Threat Assessment Training Evaluations		
<ul style="list-style-type: none"> • Complete a pre/post training evaluation form 	Educators participating in the CTAMP Training will be asked to complete a pre/post training evaluation form that will include questions about participants’ knowledge, attitudes and skills about the training. Post training evaluations will also ask about participants’ satisfaction, quality, feasibility, cultural responsiveness of the training.	Pre and Post Training (online or paper/pencil)
Multidisciplinary Team		

¹ NIJ and recipients of NIJ funding are subject to the statutory and regulatory confidentiality requirements of 42 USC §3789g and 28 CFR Part 22. Both 42 USC §3789g and 28 CFR Part 22 provide that research and statistical information identifiable to a private person is immune from legal process and may only be used or revealed for research purposes.



<ul style="list-style-type: none"> • Create or strengthen their Multidisciplinary Threat Assessment team, if needed 	<p>If a school does not already have a multidisciplinary threat assessment team, the participating schools team will be asked to create a multidisciplinary threat assessment team of 3-5 people from different backgrounds such as an administrator, school mental health professional, resource officer, law enforcement officer, teacher. The team will be asked to participate in the CTAMP training. If a school has an existing multidisciplinary team but does not include 3-5 people from different backgrounds, then the school will be asked to add members to their team.</p>	<p>Create or enhance their team prior to the training and ask them to participate in the training</p>
<p>Grantee Required Performance Measures</p>		
<ul style="list-style-type: none"> • Submit performance measures required for the semi-annual report 	<p>One member of the multidisciplinary team will be asked to answer a series of questions about their multidisciplinary team, the number of threat assessments, type of threat assessments during each reporting period. Researchers will do their best to gather this information from de-identified completed threat assessments.</p>	<p>Twice a year in June and December starting in December of 2020</p>
<p>Threat Assessment Case Reviews</p>		
<ul style="list-style-type: none"> • Share completed and de-identified threat assessments with researchers 	<p>Researchers will conduct case reviews of completed de-identified (does not include student names, school name, district name) threat assessments to help improve the CTAMP training.</p>	<p>As threat assessments are completed.</p>
<p>Parent and Community Outreach Materials</p>		
<ul style="list-style-type: none"> • Review parent and community outreach materials and support resources and provide feedback for improvement. 	<p>CSSRC will create parent and community outreach materials and support resources as part of this project. We will ask the multidisciplinary team to review the materials and provide feedback for improvement.</p>	<p>Estimated for September 2020</p>
<ul style="list-style-type: none"> • 		
<ul style="list-style-type: none"> • 		

Use of School Name for Recruitment and Acknowledgement – Note: we will only acknowledge participation in the project and/or present combined data, individual school data will not be released.

Please check "Yes" or "No" below

Yes, our school name can be used for recruitment/acknowledgment **No**, please keep our school anonymous



Signatures: The following people have read this Memorandum of Understanding and agree to the terms and conditions of participation as described above and outlined in the project overview.

NAME OF SCHOOL: _____

SCHOOL PRINCIPAL:

 SIGNATURE

 DATE

 NAME

SUPERINTENDENT:

 SIGNATURE

 DATE

 NAME

COLORADO SCHOOL SAFETY RESOURCE CENTER REPRESENTATIVE:

 SIGNATURE

 DATE

Christine Harms
 NAME

CENTER FOR THE STUDY AND PREVENTION OF VIOLENCE REPRESENTATIVE:

 SIGNATURE

 DATE

Sabrina Arredondo Mattson
 NAME

* This MOU may be amended from time to time as necessary to reflect changes in the roles and responsibilities of the participating multidisciplinary school team and partnering schools. A member of the CSPV will notify schools by email in the event of a proposed amendment to the MOU, and such amendments(s) shall be effective 10 business days following delivery of the notice unless a school submits a written objection to the amendment within the 10-day comment period.