



**Colorado Department of Public Safety  
Division of Fire Prevention and Control**

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**BUILDING PERMIT SUBMITTAL DOCUMENT CHECKLIST**

<input type="checkbox"/>	<b>PRELIMINARY MEETING PRIOR TO SUBMITTAL (optional):</b>
Comments:	
<b>BUILDING PERMIT APPLICATIONS CAN NOT ENTER THE QUEUE FOR PROCESSING UNTIL ALL OF THE FOLLOWING SUBMITTAL REQUIREMENTS HAVE BEEN RECEIVED.</b>	
Checked boxes indicate submittal items that have been received:	
<input type="checkbox"/>	<b>A FULLY COMPLETED PLAN REVIEW APPLICATION:</b>
Comments:	
<input type="checkbox"/>	<b>CODE ANALYSIS AND CODE PLAN:</b>
Comments:	
<input type="checkbox"/>	<b>ONE ELECTRONIC SET OF ALL DRAWINGS, SPECIFICATIONS AND DOCUMENTS</b>
Comments:	
<input type="checkbox"/>	<b>A STATEMENT OF SPECIAL INSPECTIONS:</b>
Comments:	
<input type="checkbox"/>	<b>DOCUMENTATION OF COMPLIANCE WITH THE INTERNATIONAL ENERGY CONSERVATION CODE:</b>
Comments:	
<input type="checkbox"/>	<b>FIRE REVIEW:</b>
Comments:	
<input type="checkbox"/>	<b>SITE PLAN (when applicable as required by code):</b>
Comments:	
<input type="checkbox"/>	<b>SOILS REPORT (when applicable as required by code):</b>
Comments:	
<input type="checkbox"/>	<b>STRUCTURAL CALCULATIONS (when applicable as required by code):</b>
Comments:	
<input type="checkbox"/>	<b>FEE CALCULATOR</b>
Comments:	
<input type="checkbox"/>	<b>THIRD-PARTY INSPECTIONS MAY BE REQUIRED (determined by plan review)</b>
Comments:	