



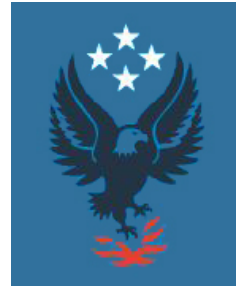
# **COLORADO'S NATIONAL FIRE ACADEMY WEEKEND/FALL SCHOOL**

**Sept 8-9, 2018**

**COTC: Command & Control of Incident Operations  
Sept 10-14, 2018**

**FIRE OFFICER I: Sept 10-14, 2018**

**FIRE INSTRUCTOR I: Sept 10-14, 2018**



**All Courses Run 8am - 5pm**

**WHERE:** Pueblo Convention Center  
320 Central Main St.  
Pueblo, CO 81003  
(719) 542-1100

**HOTEL:** Courtyard Pueblo Downtown  
110 W 1<sup>st</sup> St/City Center Dr.  
Pueblo, CO 81003  
(719) 542-3200

Please use the following link [Book your group rate for Division of Fire Prevention and Control](#) when making your reservation. Make your reservation by August 18, 2018 for special rate.  
Room Rates: \$109.00

## **Courses Being Offered:**

### **FIRE OFFICER I (SEPT 10-14)**

**Class Size: 20**

**IFSAC- Pro Board Certification Course**

#### **Course Description**

This course is designed for the first-line company officer/supervisor. The Fire Officer I course satisfies the requirements of the National Fire Protection Association (NFPA 1021), and provides the tools necessary to obtain certification through the Colorado Division of Fire Prevention and Control. Candidates will attend lecture Monday through Friday to prepare for the written exam and will be developing a Job Performance Requirement (JPR) portfolio on-site and are expected to complete additional JPRs at the conclusion of class. It is designed around classroom lectures and group exercises to improve your abilities to manage a single fire company. This includes responsibilities such as the development of an Incident Action Plan (IAP), personnel management, mentoring, and community relations.

**Prerequisite:** Attendees must be current Colorado State Certified Firefighter II and Fire Instructor I. Attendees must bring textbook: [Fire & Emergency Services Company Officer \(5<sup>th</sup> Edition, IFSTA\)](#).

**Important! Class Schedule:**

Course Runs 0800 to 1700 September 10-14, 2018 with JPR assignments due NO LATER THAN CLOSE OF BUSINESS October 5th. Written exam may be scheduled only after completion of practical.

Students will be given a pre-course assignment of completing 2 JPRs that **they must bring with them on the first day** of the class on Monday, September 10th. That morning, each student will be paired with a proctor to discuss the evaluation of their JPRs and any necessary changes to formatting and content. Some JPRs will be evaluated during the week of the course. At the conclusion on Friday, students will be given an assignment to complete the rest of the JPRs assigned to them and will have until October 5th to submit all of their completed JPRs to their proctor prior to sitting for their exam. Failure to submit final JPRs will result in candidate then being required to submit all JPRs in the traditional method for review.

**FIRE AND EMERGENCY SERVICES INSTRUCTOR I****(SEPT 10-14)****Class Size: 25****IFSAC- Pro Board Certification Course****Course Description**

This course is designed to provide current fire and emergency services instructors and instructor candidates with basic instructional knowledge in order to develop skills for preparing and presenting training for personnel of fire and emergency services organizations through a variety of methodologies. This course outlines all requirements set forth in the 2012 Edition of NFPA Standard 1041, *Standard for Fire Service Instructor Professional Qualifications*. The course also provides detailed performance test information for candidate evaluations and includes the elements, steps, and standards to which they must be performed. The National Wildfire Coordinating Group (NWCG) has approved this course as an equivalency for its M-410, Facilitative Instructor.

**Important! Class Schedule:**

Monday through Friday, 0800-1700

FRIDAY: Students will be sitting for the Colorado Division of Fire Prevention and Control's State Certification written exam and practical exam (written exam fee is included in the course fee).

**Pre-Requisites:**

For certification purposes, there are no prerequisites to attend or become Fire Instructor I certified.

**Pre-Work Requirements:**

Following registration and endorsement approval by the CDFPC, students must purchase on their own a copy of the IFSTA's *Fire and Emergency Services Instructor (8<sup>th</sup> edition)* book.

**LEADERSHIP IN SUPERVISION: PERSPECTIVES IN THINKING**  
**(F0647) (SEPT 8-9)** **Class Size 30**

**Course Description**

This two-day course provides the supervisor with the conceptual foundation and framework for success in leadership roles by exploring creative, analytical, political and critical thinking perspectives. The course addresses skills needed for assessing situations from multiple perspectives, making critical decisions, fostering creativity and innovation, and using persuasion.

**General Audience**

The primary target audience for this course is those individuals who are at the first line level of supervision. For purposes of student selection first line level is considered to be those at the Company Officer or Unit (fire prevention, fire education, communications, EMS, etc.) Supervisor level. More specifically primary selection criteria are as follows:

- First line supervisors in fire and emergency medical services organizations
- Fire and emergency medical services personnel due for promotion/appointment to a first line supervisory position within 18 months
- Fire and emergency medical services personnel who are regularly assigned acting supervisory positions
- Fire and emergency medical services personnel currently enrolled in the NFA Managing Officer

The secondary target audiences are fire and EMS personnel at the first line management level (Chief Officer or above).

**STRATEGY & TACTICS FOR INITIAL COMPANY OPERATIONS (F0455)**  
**(SEPT 8-9)** **Class Size 30**

**Course Description**

This two-day course is designed to meet the needs of Company Officers (COs) responsible for managing the operations of one or more companies during structural firefighting operations. This course is designed to develop the management skills needed by COs to accomplish assigned tactics at structure fires.

**General Audience**

Senior firefighters who may at times assume the responsibilities of the CO (National Fire Protection Association 1001, Standard for Fire Fighter Professional Qualifications, Level II).

## **TRAINING OPERATIONS IN SMALL DEPARTMENTS (F0290)**

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### **(SEPT 8-9) Class Size: 30**

#### **Course Description**

This two-day course is designed to provide students with some basic tools and skills to coordinate training in a small fire/EMS organization. A training function in a smaller department typically may include conducting training drills and coordinating training with a nearby larger city or state training function. Course content includes: • Leadership issues in fire service training, such as why and how the local training officer must be a catalyst for change and personal motivators within the department. • Identifying the legal issues affecting the training function, including an understanding of a standard of care and the impact of Occupational Safety and Health Administration and National Fire Protection Association standards. • Safety considerations in training. • Marketing training internally. • Identifying ways to justify training needs. • Resolving training conflicts using appropriate conflict resolution techniques. • Selecting and evaluating training curricula and materials from outside sources. • Effective delivery and evaluation of training.

#### **General Audience**

- Fire and rescue personnel who coordinate training in small departments.
- Volunteer firefighters and officers who instruct in small fire and rescue departments.
- Fire personnel serving on training committees.
- Training officers in volunteer fire departments.

## **THE CHIEF OFFICER TRAINING COURSE: COMMAND & CONTROL OF INCIDENT OPERATIONS**

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### **(SEPT 10-14) Class Size: 30**

The Colorado Division of Fire Prevention & Control is offering, National Fire Academy Chief Officer Training Course. This NFA certificate program is 160 hours in duration and will be delivered in blocks during the National Fire Academy Weekends or as demand dictates. The target audience is composed of those officers who are responsible for commanding a variety of units from multiple stations. In their new roles, the newly promoted chief officer would be responsible for strategic decision-making at incidents, leaving the tactical decision-making to lower-level officers. In career departments, this newly appointed chief officer might often be at the battalion chief level. In a volunteer or combination volunteer and career department, the newly appointed chief officer would not typically be referred to as a battalion chief, but may have another rank such as captain or lieutenant.

#### **What is Chief Officer Training Course (COTC)?:**

**COTC: Who is the target audience?**

The target audience is composed of those officers who have recently moved from being in charge of several responding sections within a station (possibly over multiple shifts) to being responsible for commanding a variety of units from multiple stations. In their new roles, the newly promoted chief officer would be responsible for strategic decision-making at incidents, leaving the tactical decision-making to lower-level officers. In career departments, this newly appointed chief officer might often be at the battalion chief level. In a volunteer or combination volunteer and career department, the newly appointed chief officer would not typically be referred to as a battalion chief, but may have another rank such as captain or lieutenant.

**COTC: How is the curriculum organized?**

The COTC curriculum includes four distinct courses of instruction: Leadership, Human Resource Development, Community Risk Reduction, and Command & Control for a newly promoted chief officer. The total number of contact hours is 160. The Division of Fire Prevention & Control hopes to be able to offer three of the modules each year. Students will receive a NFA certificate upon completion of each of the two Command & Control modules and upon completion of the **ENTIRE** program (160 Hours), students are eligible for a NFA Certificate. The module breakdown is as follows:

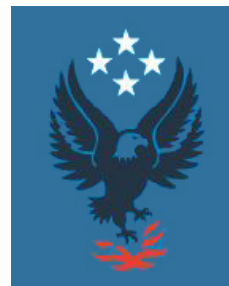
- 1. Leadership 32 hours**
- 2. Human Resource Development 32 hours**
- 3. Community Risk Reduction 16 hours**
- 4. Command & Control of Incident Operations 40 hours**
- 5. Command & Control at Target Hazards 40 hours**

Questions? Please call DFPC at 303-239-4600 or email [laura.renville@state.co.us](mailto:laura.renville@state.co.us)



## NATIONAL FIRE ACADEMY WEEKEND/FALL FIRE SCHOOL

Pueblo, Colorado  
September 2018  
**Registration Form**



**Course:**

**Cost:**

Leadership in Supervision (F0647) (Sept 8 & 9)	\$50.00
Strategy & Tactics for Initial Company Operations (F0455) (Sept 8 & 9)	\$50.00
Training Operations in Small Departments (F0290) (Sept 8 & 9)	\$50.00
Chief Officer Training Course: CCIO (H0180) (5 days) (Sept 10-14)	\$125.00
Fire Officer I (5 days) (Sept 10-14)	\$450.00
Fire Instructor I (5 days) (Sept 10-14)	\$450.00

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Method of Payment: (Please check one)

Check      Bill Department      Credit Card

If you are paying by credit card or electronic check, you will receive the payment link upon confirmation of your registration.

**PLEASE NOTE: WITHDRAWAL OF FIRE OFFICER I OR FIRE INSTRUCTOR I  
REGISTRATION WITHIN 2 WEEKS OF THE CLASS START DATE WILL RESULT  
IN FULL CHARGES TO THE APPLICANT OR APPLICANT'S DEPARTMENT**

Lunch will be provided each day for individuals attending the training. Additional meal tickets for those not attending are available for \$25.00.

Please indicate the course(s) you wish to attend and mail, fax or email along with your

**non-refundable** registration fee to:

**Colorado Division of Fire Prevention & Control**

690 Kipling, Ste. 2000

Denver, Colorado 80215

[laura.renville@state.co.us](mailto:laura.renville@state.co.us) Phone: 303-239-4600 Fax: 303-239-5887