



# ROCKY MOUNTAIN FIRE DISTRICT

Wildland Division Crew Member

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JOB TITLE: Wildland Division Crew Member

JOB STATUS: Seasonal

EFFECTIVE DATE: April 16, 2018 – November 8, 2018

The following job description is established by the Fire Chief of the Rocky Mountain Fire District who serves at the pleasure of the Fire Chief. This description outlines but is not limited to the basic duties and responsibilities of the above captioned position. This position is a seasonal position and is non-exempt from the minimum wage and overtime requirements of the Fair Labor Standards Act.

## **I Wildland Crew Member Position Summary**

The position of Wildland Crew Member requires extensive training in responding to, combating, extinguishing, preventing fires and performing rescue work. The individual will be required to learn and participate in the performance of tasks in emergency situations, which may require strenuous exertion in difficult terrain and inclement weather. The job requires the individual to complete a basic training program, learn all streets, trails, fire roads and water supply resources in the District and operate fire/rescue apparatus under emergency situations in adverse weather and traffic conditions. The Wildland Crew Member will also help procure and maintain wildland equipment, supplies, and apparatus. Mechanical aptitude is important in that basic preventative maintenance of apparatus and equipment is required as well as report writing to support the maintenance program.

## **II Requirements**

1. Have a high school diploma or equivalent.
2. Possess a valid Colorado Driver's License.
3. Must meet minimum standard guidelines, i.e. criminal/driving history.
4. Successfully complete the District's testing/selection process.
5. Be NWCG red carded, at a minimum, as a Wildland Firefighter Type II.
6. Regular Department trainings (Fire and EMS) offered on shift.
7. Successfully complete the District's adopted RMFD Driver/Operator Modules:
8. Have the ability to learn a variety of firefighting duties and methods.
9. Must be able to understand and follow oral and written instructions.
10. Must be physically and mentally fit to meet the demands of the position. A minimum qualification standard is unrestrictive mobility. Must be physically capable of hiking several miles with weight, working in various weather conditions, and lifting excessive weight. May not have any physical condition that would impair job performance.
11. The Wildland Crew Member shall have appropriate oral and written communication skills. The candidate must also have skills and ability to work as an integral part of the team.
12. The candidate shall have a working knowledge of fire apparatus and equipment to include the operation, care and light maintenance.
13. Have thorough knowledge of the Incident Command System and appropriate safety practices.
14. Meet the minimum annual physical fitness requirements as determined by Rock Mountain Fire District

## **III Duties and Responsibilities**

1. Respond to alarms, providing firefighting, basic life support services, equipment and apparatus operation as well as support functions as required.
2. Perform all apparatus and equipment maintenance checks in accordance with nationally recognized standards and/or district schedules and guidelines. Correct or cause to be corrected all deficiencies found during maintenance checks.
3. Perform preventative maintenance.
4. Report major service issues to supervisor.
5. Maintain equipment and apparatus serviceable and clean.
6. Maintain records pertaining to equipment and apparatus maintenance.
7. Inspect the station grounds, apparatus and equipment to ensure proper and safe operating conditions as well as cleanliness. Perform preventative and minor maintenance and report status to supervisor.

8. Responsible for the maintenance of tools used.
9. Assist in placing an apparatus or equipment in service after use.
10. Drive apparatus to all assigned incidents, training exercises and any other times as necessitated to perform duties assigned, safely transporting crew members and equipment.
11. Maintain all required certifications and licenses for the position.
12. Understand, follow and support all District policy, procedures, standards, and guidelines.
13. Attend, as directed, District meetings and training sessions.
14. Participate in assigned project work.
15. Participate in conferences, exercises, and other bureau related duties as assigned.
16. Fostering and maintaining good working relationships.
17. Promote by example and word; safety in all activities, and a positive work atmosphere as well as show competency in emergency activities.
18. Performs related duties as required by management to meet the needs of the District.
19. Takes proper safety precautions, anticipates unsafe circumstances, and acts accordingly to prevent accidents. Responsible for the safety of self, others, materials, and equipment. Use all required safety equipment.
20. Other duties as assigned.

#### **IV Supervision**

You will be under direct supervision of the Incident Commander during all emergency alarms. Day to day duty supervision shall be the District Chief or his designee. Any problems should be resolved with your supervisor or should follow the District grievance procedure.

#### **V Distinguishing Characteristics**

1. Ability to work in constantly changing environments and to adapt readily to these changes.
2. Ability to maintain a positive attitude and strong work ethic while performing arduous tasks over long hours in varying weather conditions and terrain.
3. Desire to work closely with other crew members and to develop and maintain positive crew interaction.
4. Ability to achieve and maintain a high level of physical fitness.
5. Ability to maintain a safe work environment free of discrimination or harassment.

#### **VI Acceptance**

I hereby acknowledge receipt of this job description, have read it and agree to accept the above captioned position as Wildland Crew Member subject to provisions contained herein.

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Signature

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Date