

PLATTE VALLEY FIRE PROTECTION DISTRICT

Phone: 970.353.3890



27128 County Road 53

FAX: 970.353.4890

Kersey, CO 80644

An Equal Opportunity Employer

Position Posting

POSITION TITLE: RESERVE FIREFIGHTER/EMT
EMPLOYMENT STATUS: At-Will
FLSA STATUS: Non-Exempt
HOURS: Minimum 36 hours/month shift time and mandatory trainings
SALARY: volunteer status/stipend pay available (after meeting requirements)

The Platte Valley Fire Protection District is seeking applicants for the position of **Reserve Firefighter/EMT**. A copy of the current Position Description including all qualifications for this position is available at the District's website at www.plattevalleyfire.org. This position description is established by the Board of Directors ("Board") of the Platte Valley Fire Protection District ("District") to outline the basic requirements, duties and general responsibilities of the Firefighter position. This position is "at-will," which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason.

The minimum certification requirements for a Firefighter/EMT are:

- State of Colorado EMT
- Current CPR
- State of Colorado Firefighter I
- State of Colorado HazMat Operations

Applicants will be required to complete the following examinations:

- National Testing Network (NTN) FireTEAM Firefighter Test
- CPAT - Candidate Physical Ability Test (completed prior & completion certificate submitted)
- Medical Skills Assessment
- Shift Ride Along (working interview)
- Oral Board Interview

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NTN FireTEAM Firefighter Test

FireTeam Testing Sections Include:

- Human Relations
- ErgoMechanical
- Reading
- Math

The Platte Valley Fire Protection District offers full testing services for the position of Firefighter/EMT through National Testing Network, Inc.

To fill out an application and schedule a test, go to www.nationaltestingnetwork.com, select Fire and sign up for the Platte Valley Fire Protection District.

What to expect at the www.nationaltestingnetwork.com website:

- Completion of the application process
(A separate paper application will also need to be completed for the District)
- Review all information related to the Platte Valley Fire Protection District Firefighter/EMT position, including minimum requirements, salary and benefits.
- Detailed information about the testing process for both the entry level test.
- Opportunity to take online practice tests at www.fireteamtest.com.
- Schedule your own convenient test time. Tests are offered multiple times a week, including Saturdays.
- Take high quality job simulation tests in a standardized, fair testing environment.

Upon completion of the entry level exam, all candidate scores are automatically forwarded to the Platte Valley Fire Protection District. Those candidates not receiving a passing score, will not be permitted to continue in the hiring process.

The Platte Valley Fire Protection District requires the following scores on the FireTEAM exam to be considered for hiring:

- Human Relations: 70%
- Mechanical: 60%
- Reading: 80%
- Math: 70%

National Testing Network is a service provided to conduct entry level in a standardized, professional environment. National Testing Network does not replace the Platte Valley Fire Protection's responsibility and decision making in the testing process.

All candidate results are provided to Platte Valley Fire Protection District where the final decisions are made. If you have taken the NTN test within the last year, you can elect to give our department those results. Essentially, apply for our department.

Please contact this number and let them know you need to select our department for your scores.
Candidate Support line - (866) 563-3882

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Candidate Physical Ability Test (CPAT)

As of July 2018, the Platte Valley Fire Protection District holds a CPAT license through the IAFF, and requires applicants to possess a current (within 1 year of application deadline date) CPAT certificate to be eligible for an interview. We encourage you to obtain a CPAT certificate through Aims Community College in Greeley, CO or from a local CPAT testing organization.

What is CPAT? This candidate physical ability test (CPAT) consists of eight separate events that require you to progress along a predetermined path from event to event in a continuous manner. This test was developed to allow fire departments to obtain pools of trainable candidates who are physically able to perform essential job tasks at fire scenes. For more information on the CPAT, applicants can visit the IAFF's CPAT information page at http://www.iaff.org/hs/CPAT/cpat_index.html

If you do not have a current CPAT certificate, it may not be too late. The District accepts CPAT certificates from any testing organization licensed through the IAFF. Below are a few local testing organizations:

Aims Community College: <http://www.aims.edu/academics/fire-science/cpat/>

Pikes Peak Community College: <http://www.ppcc.edu/departments/fire-science-technology/cpat/>

Medical Skills Assessment

Applicants that are accepted into the testing process will complete an EMS medical and trauma skills assessment. The EMS skills assessment will be conducted at the District's Fire Station during your shift ride along. All EMS skills assessment components will be based on National Registry standards using National Registry skills check-off forms.

EMT National Registry skills sheets can be found at:
https://www.nremt.org/nremt/about/psychomotor_exam_emt.asp

Paramedic National Registry skills sheets can be found at:
https://www.nremt.org/nremt/about/psychomotor_exam_advanced.asp

Shift Ride Along

Applicants that are accepted into the testing process will complete a shift ride along (working interview) during which the medical skills assessment will be completed (see above). Each applicant will spend 12 hours with a duty crew. This allows the applicant the opportunity to learn our District, as well as the opportunity for our crews to learn about you in an informal setting. Ride will be scheduled application closing date and before interviews. Please make sure you have a few days available for scheduling purposes. Days will be scheduled on a first come basis. We will do our best to accommodate.

Oral Board & Executive Staff Interviews

For those applicants that meet the qualifications and pass the necessary steps will be invited to panel interviews with department members. Dates and times will be determined and candidates will be notified.

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Hiring Packet & Required Documentation

Please thoroughly review the position posting(s), position description(s), District employment application, and submittal checklist located at the District's website at www.plattevalleyfire.org. Documents can be printed off or can be picked up in person at the Platte Valley Fire Station located at 27128 CR 53, Kersey, CO 80644.

The District reserves the right not to hire any of the applicants for the position in its sole discretion. Interested candidates must submit the documentation listed below **and have all certifications by time of hire.**

- ✓ District Application
- ✓ Cover Letter & Resume
- ✓ Copy of High School Diploma/GED or College Degree
- ✓ Copy of Colorado Firefighter 1 Certificate (or higher)
- ✓ Copy of Colorado HazMat Operations Certificate (or higher)
- ✓ Copy of National Registry EMT and/or Colorado EMT Certificate (or Paramedic)
- ✓ Copy of CPAT certification
- ✓ Copy of CPR Card (& ALS Card if Paramedic)
- ✓ Copies of Pertinent Certificates (Red Card, Swiftwater, Blue Card, etc)

The above documents can be submitted by one of the following ways:

- Deliver in person to the Platte Valley Fire Station, located at 27128 CR 53, Kersey, CO 80644
- Mail to the District's Office (Attn: Annie Spalding) at 27128 CR 53, Kersey, CO 80644
- E-Mail to Administrative Assistant Annie Spalding at aspalding@plattevalleyfire.org
(make sure you confirm your application packet was received)

Important Dates

Application Due Date: Open indefinitely

NTN Testing Due Date: Must be completed before hire date (preferably when application is submitted)

Oral Board Panel Interviews: TBD

Questions?

Additional information can be found on the employment page of the District's website at <http://plattevalleyfire.org/employment/>

Questions (email preferred) regarding the hiring process can be directed to Administrative Assistant Annie Spalding at aspalding@plattevalleyfire.org

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Application Packet Submittal Checklist

- ✓ District Application
- ✓ Cover Letter
- ✓ Resume
- ✓ Copy of High School Diploma/GED or College Degree
- ✓ Copy of Colorado Firefighter 1 Certificate (or higher)
- ✓ Copy of Colorado HazMat Operations Certificate (or higher)
- ✓ Copy of National Registry EMT and/or Colorado EMT Certificate (or Paramedic)
- ✓ Copy of CPR Card
- ✓ Copy of ALS Card (if Paramedic)
- ✓ Copies of Pertinent Certificates, for example:
 - Red Card
 - Driver/Operator
 - Swiftwater
 - Dive
 - Blue Card
 - Technical Rescue

