

SEX OFFENDER MANAGEMENT BOARD

Procedure for Adult Standards

REQUEST FOR STANDARDS VARIANCE

When an Approved Provider wishes to provide treatment services that do not meet the requirements of the Adult Standards, he/she may submit this request to the Sex Offender Management Board (SOMB). Please refer to the SOMB Adult Standards Variance Process Policy Statement for further information related to completing this Request for Standards Variance Form. Finally, all Requests for Standards Variance shall be submitted to the SOMB prior to providing treatment that does not meet the requirements of the Adult Standards.

Standards variances will only be granted in **extraordinary** circumstances. In order to request a variance, you will need to complete the following:

Approved Provider Name _____
(Circle all that apply) Adult Full Tx Assoc Tx Full Eval Assoc Eval Polygrapher

Date of Request _____

1. Why are you requesting this Standards variance? Please identify specific barriers to compliance with the Adult Standards.

2. List the Standard and Standard number for which you are requesting a variance.

3. Describe the proposed variance from the Standard listed above.

4. Describe how the proposed variance addresses victim safety?

5. Describe how the proposed variance addresses community safety?

6. How does the proposed variance comply with the Guiding Principles?

7. How will offender containment, monitoring, or management be maintained?

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8. What is the time frame for the use of the proposed variance?
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9. Has the offender been granted use immunity in this case? _____
 If yes, please attach a copy of the minute/court order with details of the immunity.
10. If available, attach evidence supporting the proposed variance effectiveness with sex offenders or supply proposed treatment plan.
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The SOMB has the authority to set forth specific program conditions during the time frame of the proposed variation. This may include requiring the provider to submit to periodic documentation to the SOMB regarding how the Standard variation is working, identifying any benefits and/or challenges. Variances are intended to be temporary and shall not exceed a period of two years.

Providers must collaborate with all members of the CST. Letters of support or concern are required to be submitted with the variance from each of the following:

1. **Victim Representative (may include a letter from the victim)**
2. **Defense Counsel**
3. **Prosecuting attorney**
4. **Probation officer**
5. **Offender**

***Note: if a provider is unable to attach a letter or if one of the above named individuals is unwilling to provide a letter, the provider shall attach documentation of how the information was attempted to be gathered and how any known information was incorporated into the variance request.**

SOMB Response

Date requested: _____

Date of response: _____

Reviewed by: SOMB staff _____

 ARC _____

 SOMB _____

Comments: _____
