

WORKING GROUP MINUTES October 16, 2023

In attendance: Chris, Raj, Sandi, Ann, Alexis, Justice Boatright, Terry Scanlon

1. Senator Chris Hansen attended as a guest to hear of the progress and status of the Working Group.
 2. There was discussion about the Surveys:
 - a. Alexis never received permission from the higher ups to allow SCAO to send the Parties survey. There was discussion that Chris will bring the surveys and/or the link to Jeffco's Law Day on Monday, October 23, 2023.
 - b. There have been moderately good in number responses to the surveys. There is hope for a final push this week.
 3. Focus Groups are being requested and set up. Mental Health has two sessions: 10/17 and 10/18. Attorneys have one on 10/20. No others have been scheduled and/or may not be needed. Judge Brady is working on scheduling a Judicial Focus Group.
 4. There was discussion on how to analyze the data. The data should be provided to the Working Group by October 23, 2023 so that we can discuss at our October 26, 2023 meeting. The following will be responsible for analyzing as listed:
 - Chris – Judicial Officers
 - Attorneys – Sandi and Raj
 - Parties – Kate and Ann
- Focus Groups should keep notes and transmit to the committee, and those analyzing the surveys should include information that the focus groups have provided.
5. Ann provided a working Table of Contents for the Report. She is working on the Training Recommendations Curriculum. At the October 26th meeting, Working Group members will be asked which portions of the Report they would be willing to write. The turnaround is rather quick!
 6. Ann is having a call on Wednesday. with an Ohio trainer, Kristopher Steele. If anyone wants to be on the call reach out to Ann directly.
 7. There was general discussion with Justice Boatright on the size of the judicial department (4,000 employees), and other basic information regarding the judicial department with the group.
 8. Next Meeting: 10/26 at noon. **Final Meeting:** 10/30 at noon.